

**APPLICATION FOR RESERVING THE SHELTER
AT STUART MCBRIDE**

APPLICANT INFORMATION

Applicant or Group Name:		
Contact Name:	Date of birth of Renter:	
Current address:		
City:	State:	ZIP Code:
Phone:		
Dates Requested:		
Hours Requested:	(example: 10 a.m. to 10 p.m.)	
Approximate number of people attending:		

ARE PERMITS OR LICENSES NEEDED?

Temporary Class B Picnic License to Serve Beer & Wine (NO Hard Liquor or Glass Bottles) \$15 _____
Bounce House Permit \$15 _____

Rental Fee (includes tax)	\$100.00
Security Deposit (Refundable)	\$ 25.00
Total (Tax is included)	\$125.00

IF WE RECEIVE	THE VILLAGE RETAINS
WRITTEN CANCELLATION NOTICE OF AT LEAST 30 DAYS PRIOR TO EVENT	10% OF RENTAL FEE
WRITTEN CANCELLATION NOTICE 29 DAYS PRIOR BUT LESS THAN 7 DAYS PRIOR	50% OF RENTAL FEE
WRITTEN CANCELLATION NOTICE 7 DAYS PRIOR	100% OF RENTAL FEE

PAYMENT MUST BE INCLUDED WITH YOUR APPLICATION TO HOLD YOUR RESERVATION.

Permission is granted and the applicant shown on this application hereby agrees to the following in its use of the Stuart McBride Park Shelter: To be financially responsible for property and equipment and agrees to leave the property clean and undamaged. Failure to comply with park rules will result in FORFEIT OF SECURITY DEPOSIT and an amount equal to the total damages.

Signed:	Date:
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**WARNING:
DO NOT PLUG IN MORE THAN TWO ELECTRICAL APPLIANCES INTO ONE OUTLET IN THE SHELTER OR IT WILL BLOW THE CIRCUITS. DO NOT USE POWER STRIPS!**

For office use only

Reservation Fee \$ _____

Escrow \$ _____

Total \$ _____

Calendar Marked _____