



Maintenance Worker – Highway / Utility External Job Posting

GENERAL FUNCTIONS:

This position is primarily responsible for performing skilled labor and equipment operation for the maintenance, repair, and upkeep of roads, highways, and related infrastructure. The role includes snow and ice control, surface repair, roadside maintenance, and traffic safety support. Occasional duties may include assisting with sewer and utility-related maintenance as needed.

BASIC DUTIES AND RESPONSIBILITIES:

- **Highway and Roadway Maintenance (Primary Focus):**
- Operate light and heavy equipment to perform road maintenance and construction tasks.
- Complete roadway surface repairs including asphalt patching, pothole filling, concrete repair, sawing, and resurfacing.
- Conduct roadside maintenance including mowing, brush clearing, tree trimming, vegetation control, and debris removal.
- Perform crack routing and sealing, street sweeping, and pavement preservation tasks.
- Assist with installation, repair, and maintenance of street signage and traffic control devices.
- Provide traffic flagging and safety control during construction and maintenance activities.
- Perform snow and ice control operations including plowing, salting, and clearing public roadways.
- Load, transport, and maintain tools, materials, and equipment for road-related projects.
- Maintain detailed logs of daily activities, inspections, and maintenance records.
- **Utility and Sewer Support (As Needed):**
- Assist with cleaning and minor repairs of storm and sanitary sewer systems, including catch basin maintenance.
- Support utility locating operations and field marking through Diggers Hotline.
- Provide backup support for lift station checks and emergency sewer response, when required.
- Read and record water meter data as assigned.
- Other duties as assigned.

MINIMUM REQUIRED QUALIFICATIONS:

- High School diploma or equivalent.
- Previous experience in heavy equipment operation or road construction preferred.

OTHER REQUIREMENTS

- Class B CDL
- Confined Space Trained

REQUIRED JOB COMPETENCIES

- Knowledge of traffic safety principles.
- Knowledge of safe operations of heavy-duty trucks and equipment.
- Knowledge of basic mechanical and electrical equipment maintenance procedures.

- Knowledge of the maintenance, repair and installation of equipment in wastewater collection systems.
- Ability and skill to drive and operate mobile equipment in a safe and proper manner.
- Knowledge of operation and maintenance of assigned equipment and machinery.
- Knowledge of utility markings and clearances and rules for safe equipment operation in close proximity to underground and overhead utility facilities.
- Knowledge of construction industry safety rules and ability to utilize all Personal Protective Equipment necessary.
- Knowledge of legal load limits for assigned equipment and vehicles.
- Ability to operate assigned machinery and equipment skillfully and safely in close proximity to vehicular traffic, grade and alignment stakes, slopes, trucks, other construction equipment, laborers and utilities.
- Ability to read and understand grade and alignment stakes set by others.
- Ability to safely load, unload, and transport equipment to and from job sites.
- Ability to understand and follow oral and written instructions.
- Skill in reading and understanding schematics and blueprints.
- Skill in the use of a variety of test equipment and specialized hand and power tools.
- Skill in organizational and time management to prioritize duties to accomplish a high volume of work product while adapting to constant changes in priority.
- Ability to understand and effectively carry out local policies and procedures; written instructions, general correspondence, and Federal, State, and local regulations.
- Ability to perform detailed work accurately and independently in compliance with stringent time limits with minimal direction and supervision.
- Ability to work the allocated hours of the position and ability to work flexible hours to include evenings, nights, weekends and holidays due to adverse weather conditions, construction projects, or other emergency service.

HOURS OF WORK:

This position works the regular business hours of 7:00 a.m. – 3:30 p.m. with occasional obligations outside of regular business hours.

COMPENSATION:

This position is an hourly paid position. Depending on qualifications, the paygrade starting wage is \$31.15 to \$33.54 per hour, which would commensurate with experience. Higher wage rate when performing sewer utility operations. The position includes a competitive benefits package and participation in the Wisconsin Retirement System.

TO APPLY:

Qualified candidates may submit a cover letter and resume to Mary Cole, Human Resources Director at mcole@mtpleasantwi.gov.

The Village of Mt Pleasant is an Equal Opportunity Employer.

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