



## **SOUTH SHORE FIRE DEPARTMENT**

---

3900 Old Green Bay Road - Mt Pleasant - WI 53403 – 262-995-1200 – 262-995-1208 Fax

June 1, 2023

RE: Fire Suppression System & Fire Alarm Permits/Design Review

Effective immediately, the South Shore Fire Department will only accept submittals uploaded to the Village of Mount Pleasant's Web page. The web address is:

<https://www.mtpleasantwi.gov/>

To complete the permit application and submittal process select **Applications & Permits** then **APPLY ONLINE!** Next select **South Shore Fire** answering the questioner for the appropriate scope of work.

After successful completion of your submittal you will be invoiced by the Village of Mount Pleasant for the applicable permit fees. The fees will need to be paid to the Village by check. *You will not be able to pay online or with a credit card at this time.*

Sincerely,

*Edward H. Lockhart Jr.*

Edward H. Lockhart Jr.  
Division Chief  
South Shore Fire Department  
Direct: 262-995-1211