

Pool / Hot Tub Permit

“Permit Application Procedures”

Email plans to: buildinginspection@mtpleasantwi.gov

- A copy of a plat of survey or a measured drawing showing the location of the Pool/Hot Tub in relation to property lines, other structures and to any overhead and below grade power lines on the lot.
- Brochure and/or any other information that shows the type, size and manufacturer of the above ground pool or hot tub.
- Structural drawings/ plans for in ground pools.
- PDF plans and surveys are preferred and may be emailed.
- Fencing is required. Either the pool area or the entire yard area can be fenced in. Ordinance Sec. 14-6.
- Installation of a pool in an easement is not allowed.
- Do not send payment until the project is approved.