

New Housing Fee Report

AS REQUIRED UNDER SECTION 66.10014 OF THE
WISCONSIN STATUTES

Community Development Department

VILLAGE OF MOUNT PLEASANT | 8811 CAMPUS DRIVE, MOUNT PLEASANT, WI 53406

CONTENTS

Acknowledgments	1
Village Board	1
Plan Commission	1
Village Staff	1
Background	2
Section A: Residential Fee List	3
Section B: Calculations	4
Appendix	19
Tables.....	19
Figures	19

ACKNOWLEDGMENTS

VILLAGE BOARD

- **David DeGroot**, President
- **John Hewitt**, Trustee No. 1
- **Bud Eastman**, Trustee No. 2
- **Sonny Havn**, Trustee No. 3
- **Gary Feest**, Trustee No. 4
- **Ram Bhatia**, Trustee No. 5
- **Anna Marie Clausen**, Trustee No. 6

PLAN COMMISSION

- **Davis Driver**, Chair
- **Joe Maier**, Vice-Chair
- **John Hewitt**, Trustee No. 1
- **Ram Bhatia**, Trustee No. 5
- **John Kis**, Commissioner
- **Thomas Van Beckum**, Commissioner
- **Floyd Leonard Jr.**, Commissioner

VILLAGE STAFF

- **Samuel Schultz**, Community Development Director
- **Robin Palm**, Planner II

BACKGROUND

This report is written to satisfy the requirements as outlined in Section 66.10014 of the Wisconsin Statutes. Section 66.10014 reads as follows:

- (1) In this section, "municipality" means a city or village with a population of 10,000 or more.
- (2) Not later than January 1, 2020, a municipality shall prepare a report of the municipality's residential development fees. The report shall contain all of the following:
 - (a) Whether the municipality imposes any of the following fees or other requirements for purposes related to residential construction, remodeling, or development and, if so, the amount of each fee:
 1. Building permit fee.
 2. Impact fee.
 3. Park fee.
 4. Land dedication or fee in lieu of land dedication requirement.
 5. Plat approval fee.
 6. Storm water management fee.
 7. Water or sewer hook-up fee.
 - (b) The total amount of fees under par. (a) that the municipality imposed for purposes related to residential construction, remodeling, or development in the prior year and an amount calculated by dividing the total amount of fees under this paragraph by the number of new residential dwelling units approved in the municipality in the prior year.
- (3)
 - (a) A municipality shall post the report under sub. (2) on the municipality's Internet site on a web page dedicated solely to the report and titled "New Housing Fee Report." If a municipality does not have an Internet site, the county in which the municipality is located shall post the information under this paragraph on its Internet site on a web page dedicated solely to development fee information for the municipality.
 - (b) A municipality shall provide a copy of the report under sub. (2) to each member of the governing body of the municipality.
- (4) If a fee or the amount of a fee under sub. (2) (a) is not properly posted as required under sub. (3) (a), the municipality may not charge the fee.

SECTION A: RESIDENTIAL FEE LIST

Table 1: Residential Fee List

Fee	Collected in Mount Pleasant?	Fee Amount
Building Permit Fee	Yes	\$0.32/ft ²
Impact Fee	Yes	Law Enforcement: \$250/dwelling unit Fire/Rescue: \$400/dwelling unit Transportation: \$750/dwelling unit
Park Fee	Yes	\$1,100/dwelling unit Village will accept land dedication if compliant with approved, current Comprehensive Outdoor Recreation Plan
Land dedication or fee in lieu of land dedication requirement	Only for parks. See Park Fee.	
Plat approval fee	Yes	Certified Survey Map: \$500 Preliminary Plat: \$1,000 + \$100/lot Final Plat: \$1,250 + \$25/lot
Stormwater management fee	Yes	Pike River Watershed: \$600/dwelling unit Hood's Creek Watershed: \$800/dwelling unit
Water or sewer hook-up fee	Yes	Water <ul style="list-style-type: none"> • Single Family: \$500 • Multi-family: \$375/dwelling unit • Water Meter <ul style="list-style-type: none"> ○ 1": \$200 ○ 1.5": \$264 ○ 2": \$352 ○ 4": \$704 ○ 6": \$1,056 ○ 8": \$1,320 Sewer <ul style="list-style-type: none"> • Single Family: \$3,200 • Two-Family: \$4,300 • Multi-Family <ul style="list-style-type: none"> ○ \$2,450 first unit ○ \$1,850 second unit ○ \$1,600 each additional unit

NOTE: FOR A FULL LISTING OF ALL VILLAGE FEES, PLEASE SEE FIGURE 1: CHAPTER 30: FEES AND CHARGES

SECTION B: CALCULATIONS

Section B in the Statute requires, “The total amount of fees under par. (a) that the municipality imposed for purposes related to residential construction, remodeling, or development in the prior year and an amount calculated by dividing the total amount of fees under this paragraph by the number of new residential dwelling units approved in the municipality in the prior year.” The Village, in its audited financial statements, does track the total fees collected but does not differentiate between residential and commercial construction. Also, the Village collects various application fees, electrical permits, culvert permits, not included in the language of the state statute, but that may apply to the cost of a new home. Village staff acknowledges that the intent, as it appears, of the law is to estimate the average cost to construct a new dwelling unit in the Village. Therefore, the following tables describe two things. Firstly, Table 2 shows the total fees collected in 2019 not adjusted for residential or commercial development, divided by the total number of units. This equation is not an accurate statement of total charges per new unit of housing, because the included commercial, industrial fees, and minor residential renovation permits are often much higher (commercial and residential) or lower (minor renovation permits) than would be for a new dwelling unit. The second table breaks down the approximate building permit and impact fees collected to construct an average \$245,000 dwelling unit connected to sewer and water. Both Tables 2 and 3 assume a potential project has the proper zoning. Additional rezoning and site plan review fees may apply to parcels not zoned properly or multi-family projects. Members of the public can request a copy of any individual permit application to see in-depth fees charged for specific projects.

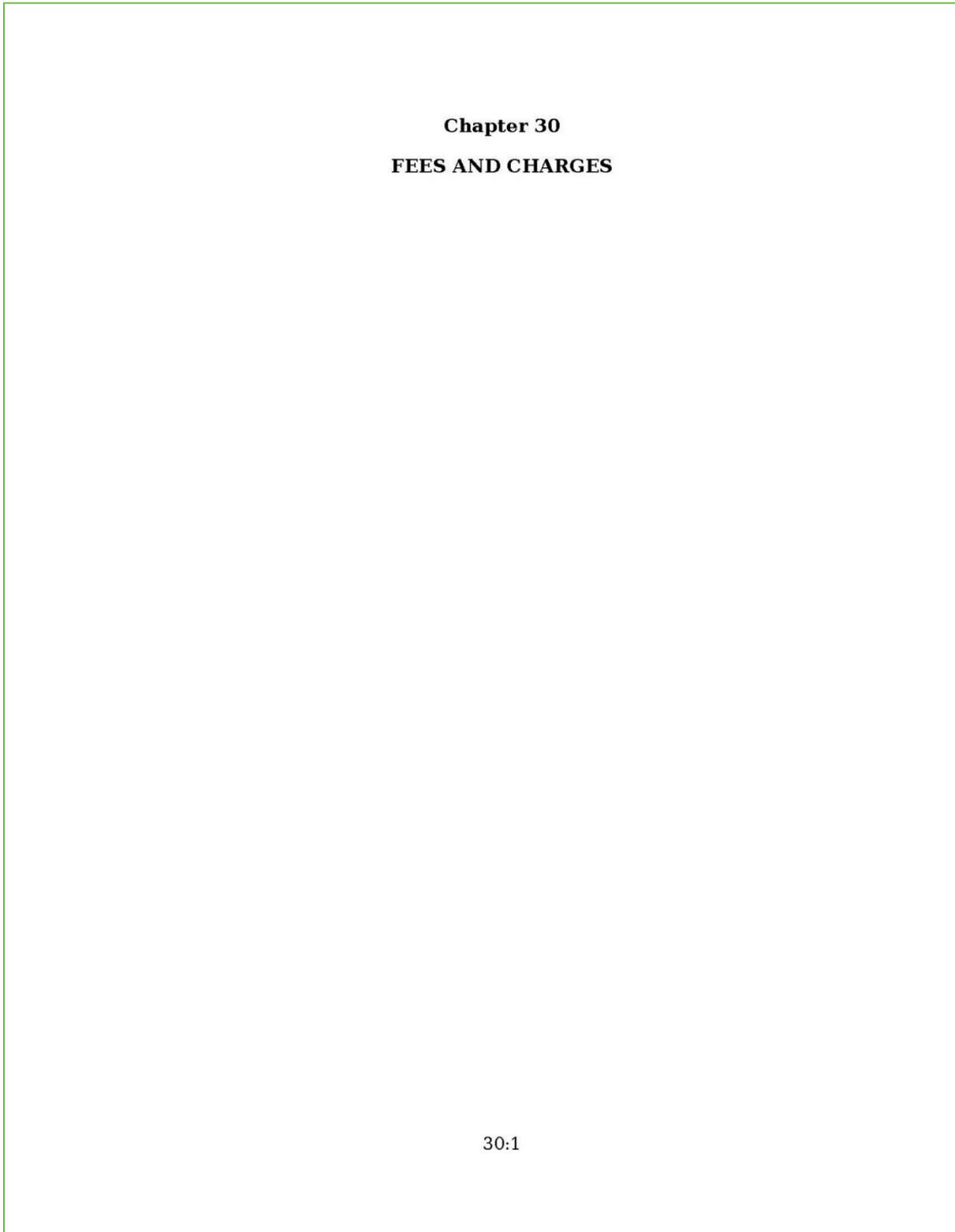
Table 2: Fees Collected

Fee	Amount Collected
Building Permit Fee (INCLUDES MINOR BUILDING PERMITS SUCH AS ELECTRICAL PERMITS THAT DID NOT RESULT IN NEW UNITS)	\$1,113,454
Impact Fee	Law Enforcement: \$20,000 Fire/Rescue: \$25,000 Transportation: \$60,000
Park Fee	\$26,000
Land dedication or fee in lieu of land dedication requirement	\$0
Plat approval fee	Certified Survey Map: \$4,900 Preliminary Plat: \$0 Final Plat: \$800
Stormwater management fee	Pike River: \$50,000 Hood’s Creek: \$40,000
Water or sewer hookup fee	Water: \$50,000 Sewer: \$120,000
Total Fees Collected (INCLUDES COMMERCIAL)	\$1,510,154
Total Units Approved (INCLUDES BOTH BUILDING PERMITS AND NEW LOTS APPROVED FOR RESIDENTIAL USE)	217
Total Fees Per Unit (NOT ADJUSTED)	\$6,959.24

Table 3: Permit cost of new \$245,000 house

Fee	Amount	Fee Type
Connection/Impact Fees		
REC	\$500.00	Connection fee
Sewer Connection Share	\$2,000.00	Connection fee
Sewer Connection Utility	\$1,200.00	Connection fee
MP Water (1" LATERAL)	\$200.00	Connection fee
Park	\$1,100.00	Impact fee
Law	\$250.00	Impact fee
Fire	\$400.00	Impact fee
Transportation	\$750.00	Impact fee
Storm Water-Hoods Creek		Impact fee
Storm Water-Pike River	\$600.00	Impact fee
Connection/Impact Fee Total	\$7,000.00	
Permit Fees		
Building Permit	\$1,409.80	Permit Fee
Zoning Permit	\$80.00	Permit Fee
HVAC Permit	\$165.00	Permit Fee
Electrical Permit	\$175.60	Permit Fee
Road Opening Permit	\$100.00	Permit Fee
Plumbing Permit	\$195.00	Permit Fee
Water Lateral Permit	\$60.00	Permit Fee
Storm Lateral Permit	\$60.00	Permit Fee
Sewer Lateral Permit	\$60.00	Permit Fee
Culvert Permit	\$0.00	Permit Fee
Permit Fee Total	\$2,305.40	
Impact & Permit Fee Total	\$9,305.40	

Figure 1: Chapter 30: Fees and Charges



§ 30-1

FEES AND CHARGES

§ 30-1

ARTICLE I
In General

§ 30-1. Development fees.

- (a) Generally:
 - (1) The Village shall charge such fees, permits and charges as are authorized by a resolution adopted by the Village Board, except for impact fees (as provided in Article II, §§ 30-51 to 30-61) and room tax for hotels and motels (as provided in Chapter 2, Article VI, §§ 2-301 to 2-400).
 - (2) Board approval of fees. The Village Board may review and approve the fees, permits, charges and other taxes specified herein as part of the annual budget adoption or at such other time as it determines and make changes to the schedule of fees.
 - (3) There shall be maintained in the office of the Village Clerk a schedule of all fees, permits and charges, as authorized by resolution of the Village Board.
 - (4) Review of fees. The Village Administrator or the Village Finance Director shall at least every two years, prepare reports regarding the adequacy of the fees, charges, and permits contained in this section.
- (b) Building, heating, moving and razing permit fees. Building, heating, moving and razing permit fees shall be as follows:

Type	Fee
Minimum permit fee for all permits	\$40 per inspection
One- and two-family residences and attached garage	\$0.22 per square foot
Residence additions	\$0.20 per square foot or fraction thereof
Local business, office buildings or additions	\$0.20 per square foot or fraction thereof
Manufacturing or industrial (office areas to be included under E.)	\$0.15 per square foot or fraction thereof
Permit to start construction of footings and foundations 150 multifamily, industrial and commercial	
Agricultural buildings, detached garages and accessory buildings	\$0.18 per square foot
All other buildings, structures, alterations, residing and repairs where square footage cannot be calculated	\$8 per \$1,000 valuation
Heating, incinerator units and wood burning appliances	\$40 per unit, up to and including 150,000 input BTU units 15 Additional fees per each 50,000 BTU or fraction thereof 750 maximum per unit

30:3

§ 30-1

MOUNT PLEASANT CODE

§ 30-1

Type	Fee
Commercial/industrial exhaust hoods and exhaust systems	\$60 per unit
Heating and air conditioning distribution	\$1.50 per 100 square foot of conditioned area 40 minimum
Air conditioning	\$40 per unit up to three tons or 36,000 BTUs. Additional fee of \$15 per each ton or 12,000 BTUs or fraction thereof 750 maximum per unit
One- and two-family lots	\$100 per lot
Multifamily units, commercial lots, industrial lots and institutional lots	\$150 per building, plus \$5 per 1,000 square feet of disturbed lot area 2,000 maximum
Failure to call for final inspection	\$50
Wrecking, razing or interior demolition	\$40 minimum, plus \$0.50 per square foot 500 maximum fee for the building
Moving buildings over public ways	\$100, plus \$0.50 per square foot
Reinspection	\$50 per inspection
Plan examinations:	
One- or two-family residences	\$100
Apartment, three-family residences, row housing and multiple-family buildings	\$150, plus \$15 per unit
Commercial/industrial alterations and additions	\$150
Additions to one- and two-family dwellings	\$50
Alterations to one- and two-family dwellings	\$30
Accessory building greater than 120 square feet	\$50
Decks, swimming pools	\$30
Heating plans, lighting and energy calculations to heating plans, submitted separately	\$30

30:4

§ 30-1

FEES AND CHARGES

§ 30-1

Type	Fee
Priority plan review: At the discretion of the Building Inspector and depending upon the workload of the department, two business day priority plan reviews may be provided at double the regular rate for plan review fees. Certified municipalities may also charge double the regular state plan review fees in addition to the fees listed in this table. Priority plan review shall not apply to submittals requiring review and/or approval by other governing agencies of the municipality.	
Resubmission of previously approved plans	\$30
Special inspections and reports	\$100
State uniform building permit seal	\$5, plus state fee
Occupancy permits:	
Residential	\$30 per unit, addition, alteration or accessory building over 120 square feet
Office, commercial and industrial	\$125
Pools (in-ground and aboveground) and spas	\$8 per \$1,000 valuation 40 minimum
Decks and sheds	\$50
Other	\$40 minimum
Double fees upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.	

- (c) Electrical permit fees. Electrical permit fees shall be as follows:
 - (1) New residential construction.

Per Unit Charge	
One-bedroom	\$27 x # of units
Two-bedroom	\$32.50 x # of units
Three-bedroom	\$42.50 x # of units
Four-bedroom	\$52.50 x # of units

- (2) Ampere service charge for all services.

Per Unit Charge	
100-amp	\$30 x # of units
200-amp	\$35 x # of units
400-amp	\$45 x # of units
600-amp	\$55 x # of units

30:5

§ 30-1

MOUNT PLEASANT CODE

§ 30-1

Per Unit Charge	
800-amp	\$65 x # of units
Per Circuit Charge	
\$0.75 x # of circuits	

- (3) Commercial, industrial and agriculture work job value. Commercial, industrial and agriculture work job values shall be estimated as follows:
 - a. Estimated job value range of \$50 — \$500, \$2 for each \$100, and \$0.25 for each \$10 fraction thereafter.
 - b. Estimated job value range of \$500 — \$10,000 \$15 for the first \$500, plus \$1.30 for each \$100 fraction thereof.
 - c. Estimated job value range over \$10,000, \$150, plus \$0.80 per \$100 fraction thereafter.
 - d. Reinspection fee shall be \$40.
 - e. Minimum fee shall be \$32.50.
- (d) Plumbing permit fees. Plumbing permit fees shall be as follows:
 - (1) Storm sewer: \$35.
 - (2) Outside sewer: \$35.
 - (3) Water: \$30.
 - (4) Well registration: \$35.
 - (5) Well abandonment: \$25.
 - (6) Sewer disconnect: \$25.
 - (7) Plumbing fixtures:
 - a. First fixture: \$25.
 - b. Each additional fixture: \$7.
 - c. Road opening: \$100.
 - (8) Manholes: \$15.
 - (9) Catchbasins: \$15.
 - (10) Reinspection: \$30.
- (e) Fire Department review fees. Fire Department review fees shall be as follows:
 - (1) Basic fire sprinkler review, per system: \$250.
 - (2) Additional reviews of the same system, each: \$200.
 - (3) Fire pumps, each: \$250.
 - (4) Modifications to existing systems, per sprinkler head: \$20. Up to a maximum of \$250.
 - (5) Review of additional hydraulic calculations, per set: \$150.
 - (6) Fire protection underground piping, per 100 feet: \$20. Up to a maximum of \$20.
 - (7) Fire hydrant, each: \$50.
 - (8) Fire hose connections, each: \$15.
 - (9) Standpipe systems: \$250.
 - (10) Inspections, per hour: \$75.
 - (11) Witness tests, per hour: \$75.
- (f) Municipal water main connection fees.

§ 30-1

FEES AND CHARGES

§ 30-1

Diameter (Inches)	Amount
3/4 — 1	\$450
1 1/2	\$600
2	\$800
4	\$1,600
6	\$2,400
8	\$3,000

(g) Municipal sanitary sewer connection fees.

Type	Fee
Single-family residential	\$700
Multiunit residential:	
First unit	\$700
Second unit	\$350
Each additional unit	\$200
Commercial, industrial and institutional	\$1,050

Meter Size (inches)	Capacity (gpm)	Meter Equivalent	Base Rate	\$200
5/8	20	1	\$1,050	\$1,250
3/4	25	1.5		\$1,350
1	50	2.5	\$1,550	\$1,550
1 1/2	100	5		\$2,050
2	160	8		\$2,650
3	300	15		\$4,050
4	500	25		\$6,050
6	1,000	50		\$11,050

(h) Community development and planning fees, permits and charges.

(1) The permits for which a fee is required are:

- a. Certificate of occupancy.
- b. Commercial tenant operation permit.
- c. Residential home occupation permit.
- d. Conditional use permit.
- e. Sign permit.

(2) A fee shall also be required for:

- a. A zoning text or map amendment.

30:7

§ 30-1

MOUNT PLEASANT CODE

§ 30-2

- b. Zoning appeal or variance.
- c. Site plan review (to include any type of plan review).
- d. Certified survey map.
- e. Zoning information letter request.
- f. Comprehensive plan amendment.
- g. Development agreements.
- h. Subdivision plats.
- i. Planned developments.

§ 30-2. through § 30-50. (Reserved)

30:8

§ 30-51

FEES AND CHARGES

§ 30-53

ARTICLE II
Impact Fees**§ 30-51. Impact fees established. [Ord. No. 3-2007, § 1(91-1), 3-12-2007]**

Pursuant to the authority to impose impact fees found in Wis. Stats. § 66.0617, as amended, and pursuant to the impact fees studies and plans required therein, the Village hereby establishes and imposes impact fees as prescribed in this article.

§ 30-52. Establishment of service area/areas. [Ord. No. 3-2007, § 1(91-2), 3-12-2007]

There are hereby established certain geographically defined areas which shall be known as the service area within which it will be necessary to enlarge and improve new and existing public facilities attendant to the Village park system, law enforcement system, fire and rescue system, stormwater system and transportation system as a result of land development and growth within the Village.

The service areas are shown in Exhibit A of this article and are on file in the office of the Clerk of the Village and made a part hereof by reference.

§ 30-53. Standards. [Ord. No. 3-2007, § 1(91-3), 3-12-2007]

- (a) In accordance with Wis. Stats. § 66.0617, the Village adopts the following standards for impact fees which will be imposed under this article. Impact fees adopted by the Village:
- (1) Shall bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development.
 - (2) May not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the Village.
 - (3) Shall be based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities.
 - (4) Shall be reduced to compensate for other capital costs imposed by the Village with respect to land development to provide or pay for public facilities including special assessments, special charges, land dedications or fees in lieu of land dedications under Wis. Stats. Ch. 236, or any other items of value.
 - (5) Shall be reduced to compensate for monies received from the federal or state government specifically to provide for the public facilities for which the impact fees are imposed.
 - (6) May not include amounts necessary to address existing deficiencies in public facilities.
 - (7) Shall be payable by any person or entity that constructs, creates or modifies any improvement to real property that creates additional residential dwelling units within the Village, or that results in nonresidential uses that create a need for new, expanded or

30:9

§ 30-53

MOUNT PLEASANT CODE

§ 30-54

improved public facilities within the Village before a building permit may be issued, or other required approvals may be given by the Village.

- (8) References hereinabove to public facilities shall be deemed to refer to the following to the extent that their inclusion is permitted under Wis. Stats. § 66.0617: Public park land areas with attendant improvements, the Village law enforcement system, including structural improvements and/or new buildings, Village fire and rescue facilities, including structural improvements and new buildings, Mount Pleasant Transportation Capital Improvements and capital improvements to the Mount Pleasant Stormwater Facilities.

§ 30-54. Amount. [Ord. No. 3-2007, § 1(91.4), 3-12-2007]

- (a) The amount of an impact fee imposed hereunder may be automatically increased for inflation, but no such automatic increase may be effective unless reviewed at least every three years after the first such increase. In no case shall the adjusted amount be greater than the maximum fee identified in the applicable study.
- (b) The impact fees are adopted in the following amounts or each residential equivalency unit (REU):
- (1) Village park system impact fee: \$1,100.
 - (2) Village law enforcement system impact fees: \$250.
 - (3) Village fire and rescue system impact fees: \$400.
 - (4) Village transportation system impact fees: \$750.
 - (5) Village stormwater system impact fees:
 - a. Hoods creek: \$800.
 - b. Pike river: \$600.
- (c) Imposition:
- (1) Residential development.
 - a. Each impact fee shall be imposed on a residential equivalent unit (REU) basis with each single family residential unit, whether located within a one family, multi-family, condominium, cooperative, rental, or owner occupied unit, constituting one such REU. A residential unit is defined as any individual living unit which has, within the unit, at least an individual lockable entrance/exit, a kitchen that includes a cooking appliance (consisting of an appliance with burners and an oven and/or a microwave of at least 1,000 watts), an individual bathroom which contains a shower and/or bathtub, and a sleeping/living area. One residence shall equal one REU and the impact fee shall be imposed upon every residence in the corresponding study area.
 - b. Notwithstanding the above:
 1. Facilities such as nursing homes, and facilities such as community based residential care facilities (CBRFs) or residential care apartment complexes (RCACs), as defined by statute, whether for profit or not for profit, which include living space for five or more patients or residents and are intended for long-term or permanent residential purposes,

30:10

§ 30-54

FEES AND CHARGES

§ 30-57

are classified as nonresidential, commercial businesses and shall pay impact fees as though they are nonresidential development under Subsection (c)(2).

- (2) Nonresidential development.
- a. Nonresidential development is defined as commercial, business, industrial, institutional and any other use which is not defined as residential under Subsection (c)(1) above.
 - b. The public park system impact fee shall not be imposed on nonresidential development as nonresidential development does not ordinarily generate a need for these facilities.
 - c. The law enforcement system impact fee, the fire and rescue system impact fee, the transportation impact fee and the stormwater impact fee shall be imposed on nonresidential development. These fees will be charged on an (REU) basis, and the number of REU's to be charged will be determined in accordance with the Needs Study by a calculation of the size of the alteration or new development. For each new nonresidential development the size of the structure/building, parking area and sole use stormwater detention area shall be calculated. The number of acres shall be determined and multiplied by a factor of four. This figure shall represent the number of nonresidential REU's for a determination of the total impact fee. In the case of an alteration of an existing nonresidential development, the above formula shall be applied only as to the area to be altered. Resurfacing, etc., or repaving an existing parking lot shall not trigger an impact fee.
- (3) In certain cases, the Village may adjust the number of REUs assigned, or the impact fee imposed, based upon satisfactory evidence from the developer that such an adjustment is justified, or because of contribution to the cost of public improvements or other funding.

§ 30-55. Payment. [Ord. No. 3-2007, § 1(91-4), 3-12-2007]

All impact fees shall become due and payable upon application for a building permit.

§ 30-56. Low cost housing. [Ord. No. 3-2007, § 1(91-5), 3-12-2007]

No exemption or reduction in the amount of said fee shall be made on land development that provides for low cost housing.

§ 30-57. Separate fund established. [Ord. No. 3-2007, § 1(91-6), 3-12-2007]

There are hereby established separate impact fee funds for the public park system, law enforcement system, fire and rescue system improvements, transportation system, and stormwater improvements all within the Village. Each such fund shall be placed in a segregated, interest bearing account and shall be accounted for separately from all other funds of the Village.

30:11

§ 30-57

MOUNT PLEASANT CODE

§ 30-61

Further, the stormwater impact fee fund shall have two segregated accounts, (separate but within the fund) one for the Pike River Watershed and one for the Hoods Creek Watershed. Revenues from said funds, including impact fee revenues and interest earned on impact fee revenues may be expended only for the type of capital costs for which the impact fees were imposed.

§ 30-58. Refund of impact fees. [Ord. No. 3-2007, § 1(91-7), 3-12-2007; amended 6-23-2014 by Ord. No. 10-2014]

- (a) Impact fees that are imposed and collected by the Village but which are not used within a reasonable time period after they are collected, shall be refunded to the current owner of the property that was subject to the fee. The Village hereby determines that a reasonable time period for improvements shall be considered as follows unless such time periods are otherwise extended, or allowed to be extended, by authority under Sec. 66.0617, Wis. Stats., and in such case the maximum allowable under Sec. 66.0617, Wis. Stats.:
- (1) Public park land development: 10 years.
 - (2) Fire and rescue systems: 10 years.
 - (3) Law enforcement system: 10 years.
 - (4) Transportation systems: 10 years.
 - (5) Stormwater systems: 10 years.
- (b) Such time periods shall be in effect for impact fees collected on or after the effective date of the original ordinance of July 1, 2007 in accordance with Sec. 66.0617, Wis. Stats.

§ 30-59. Exemptions. [Ord. No. 3-2007, § 1(91-8), 3-12-2007]

The following shall be exempted from payment of impact fees herein provided:

Nonresidential development. No impact fees shall be due for improvements and alterations to a nonresidential development that does not increase the building size or footprint and/or the size of the impervious surface parking lot. Any additions to a nonresidential development (the building/structure, parking lot, storage area and sole use stormwater detention facilities shall pay impact fees as set forth above.

§ 30-60. Violation and penalties. [Ord. No. 1(91.9), 3-12-2007]

Any person violating any provision of this article shall be subject to the uniform penalty provisions or any other legal remedy available according to law, including but not limited to, a forfeiture of \$500 for each day of any violation.

§ 30-61. Appeal. [Ord. No. 3-2007, § 1(91.10), 3-12-2007]

- (a) Any person upon whom an impact fee is imposed has the right to appeal the amount, collection, or use of the impact fee to the Village Board of the Village. The procedure shall be as follows:

30:12

§ 30-61

FEES AND CHARGES

§ 30-61

- (1) Any person appealing the amount, collection, or use of the impact fee (appellant) shall submit a letter or petition to the Village Clerk describing the nature of the appeal and providing any supporting documentation therewith.
- (2) The Clerk shall present the appeal letter or petition to the finance committee for its recommendation to the Village Board. The Clerk shall notify the appellant in writing of the time and place of the finance committee meeting at which time the appellant shall be given an opportunity to present additional information in support of the appeal. Within 10 days following the hearing, the finance committee shall make its written recommendation to the Village Board. The Village Board shall thereafter, at a subsequent meeting upon written notice to appellant, consider said recommendation and make a determination thereon. The appellant shall be notified in writing as to the Village Board's decision.
- (3) The appellant shall thereafter have a further right within 60 days to request and cause the Village Board of the Village to conduct a formal hearing of the contest within a reasonable time following said request.

30:13

Figure 2: Community Development & Planning Fee Schedule

Resolution 83-2018 Attachment A Community Development & Planning 2019 Fee Schedule				
TYPE OF REVIEW	DEC 31 2018 FEE		JAN 01 2019 FEE	
SITE PLAN (NEW)	\$650	& \$0.02 /sq ft buildings over 30,000	\$1000	& \$0.03 /sq ft buildings over 30,000
SITE PLAN (MAJOR UPDATE/PRELIM)			\$500	
SITE PLAN (MINOR, STAFF APPROVAL)			\$250	
SIGN PERMIT	\$125	(new)	\$200	150 + S.F.
			\$150	76-149 S.F.
			\$100	< 75 S.F.
	\$100	Amend/face change	\$50	Amend/face change
			\$50	Electronic
			\$250	Plan Commission Review
	\$50	Temp	\$0	Temp
CONDITIONAL USE	\$750		\$750	
REZONE	\$750		\$750	
COMMERCIAL TENANT OPERATION PERMIT	\$650	(white box)	\$650	
	\$50	(change in tenant)	\$50	
CERTIFIED SURVEY MAP (CSM)	\$350		\$500	
VARIANCE	\$125		\$500	
AFTER-FACT VARIANCE			\$1000	
ADMINISTRATIVE APPEAL			\$500	
ZONING REQUEST	\$25		\$65	
RESIDENTIAL BUSINESS/HOME OCCUPATION	\$50		\$50	
PRELIMINARY SUBDIVISION PLAT	\$1,000	+ \$100/lot	\$1250	+ \$100 lot
FINAL SUBDIVISION PLAT	\$500	+ \$25/lot	\$750	+ \$25lot
PLANNED DEVELOPMENT NEW	\$750		\$2000	
PD MAJOR AMEND			\$750	
PD MINOR AMEND			\$250	
NEW DEVELOPMENT AGREEMENT	\$3000		\$3000	Held in security + \$250 staff review costs
AMENDED DEV AGREEMENT			\$250	
COMP PLAN AMENDMENT			\$750	

APPENDIX

TABLES

Table 1: Residential Fee List..... 3
Table 2: Fees Collected 4
Table 3: Permit cost of new \$245,000 house..... 5

FIGURES

Figure 1: Chapter 30: Fees and Charges 6
Figure 2: Community Development & Planning Fee Schedule..... 18