



**VI. SITE PLAN:** Please see our Site Plan requirements and sample site plan document for requirements and tips on how to create your site plan. Plans must be drawn to scale and may be submitted electronically. *Please consult Submittal Guidelines for additional information regarding submittal requirements.*

---

**VII. PROPERTY OWNER SIGNATURE/AUTHORIZATION**

- I have read the application and the attached documentation and I understand that my application may be delayed or deemed incomplete if I have provided insufficient information and documentation to allow for approval.
- I certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my knowledge.
- I understand and agree that all required inspections will be requested two business days in advance, and it is the applicant's responsibility to ensure required inspections have been requested, completed, and approved.
- I authorize the Village of Mount Pleasant or its acting agent to enter the subject property as described in Section I.
- I authorize the party(s) listed on this application to act on my behalf regarding the subject property described above.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

---

**Development Disclosure**

It is the property owner and applicant's responsibility to determine if additional permits from other agencies will be required, including but not limited to: Wisconsin State Building Codes, Wisconsin State Department of Natural Resources, FEMA, Wisconsin State Department of Transportation and U.S. Fish and Wildlife. If additional permits are required, it is the responsibility of the property owner/applicant to obtain such permits and comply with their conditions of approval.

The applicant acknowledges that the Village could incur substantial costs throughout the review process and that it is appropriate for the applicant to be financially responsible for costs related to the development process rather than the Village residents. Thus the applicant agrees to pay to the Village all reasonable costs for engineering, planning, legal and administrative expenses incurred by the Village as a result of this application.

Both parties acknowledge that the payment of funds and executing this application does not imply any particular outcome or decision by the staff of the Village of Mount Pleasant, the Planning Commission and/or the Village Board of Trustees.

It is the property owner/applicant's responsibility to provide the Village of Mount Pleasant all necessary legal documentation related to the property, including but not limited to: proof of ownership, receipts, surveys, deed restrictions, vacation records, easement records, etc.

**I acknowledge, understand, and agree, that all relevant documentation will be provided to the Village of Mount Pleasant, and that all required permits and consent will be obtained prior to the start of construction, with all conditions of approval adhered to.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

---

Intake Staff Name \_\_\_\_\_ Date \_\_\_\_\_

Staff's Signature of  
Completeness \_\_\_\_\_ Date \_\_\_\_\_