



## UTILITIES COMMISSION MEETING MINUTES

June 22, 2023 at 8:30 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

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**Staff Present:** Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Engineering Technician Theresa Alvarez & Executive Assistant – Public Works Whitney Hanson.

### A. CALL TO ORDER

Chairperson Taivalkoski called the meeting to order at 8:30 AM.

### B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Washburn, Chairperson Taivalkoski, Commissioner Pucely and Commissioner Kryger were present. Trustee Anastasio was excused.

### C. PUBLIC COMMENT

None

### D. MEETING MINUTES

#### 1. Meeting of May 25, 2023

Motion by Trustee Washburn to approve the minutes of April 27, 2023 with discussed changes. Motion seconded by Commissioner Kryger. On voice vote, motion carried. Commissioner Pucely abstained.

### E. OLD BUSINESS

#### 1. Sanitary Sewer Utility

a. None

#### 2. Storm Water Utility

a. None

### F. NEW BUSINESS

#### 1. Sanitary Sewer Utility

##### a. Discussion & Possible Action – Resolution 1-2023 – 2022 CMAR Approval

The Commission was provided with the annual report to the DNR. Motion by Trustee Washburn to approve Resolution 1-2023 – 2022 CMAR Report as presented. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

##### b. Discussion & Possible Action – Recommendation for Award of Contract – Cozy Acre Sanitary Sewer Relay

Director Beyer informed the Commission that staff received 5 bids that were well below engineer's estimate. This project will be partially funded by American Rescue Plan Act funds awarded by the government. Easements have been secured by CNH and are waiting on final signatures. This will then go to the Village Board for approval. Motion by Trustee Washburn to recommend that the Village Board award the contract for the Cozy Acre Sewer Relay project to the low bidder, Super Excavators, Inc., for the amount of \$1,278,785.00. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

##### c. Discussion & Possible Action – Approval of Quote for Meadowbrook Lift Station Window and Door Replacement

This project was sent to multiple window and door companies and no bids were received. Staff reached out to general contractors and received 2 bids. Motion by Commissioner Kryger to approve the quote from the lowest bidder, Lopez Construction, for the amount of \$5,700.00. Motion seconded by Trustee Washburn. On a voice vote, motion carried.

#### 2. Storm Water Drainage Utility

a. None

### G. STAFF REPORTS

**1. Tony Beyer, Director of Public Works | Village Engineer**

a. None

**2. Linsey Weber, Deputy Director of Public Works**

a. None

**3. Robert Bowers, Public Works Superintendent**

**a. Howe Street Meter – Project Status Update**

The meter has been wired and tested but the meter box has been on back order and should be arriving this month. Staff hopes to have the meter running by July 1<sup>st</sup>.

**b. KR Lift Station – Demolition & Replacement**

The panel for the lift station is set to arrive the week of July 26<sup>th</sup> and then the station will be able to go live. The abandonment of the existing lift station will be completed once the new station is operational.

**H. ADJOURN**

Chairperson Taivalkoski adjourned the meeting at 8:42 AM.