



## UTILITES COMMISSION MEETING MINUTES

October 27, 2022 at 8:30 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

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**Staff Present:** Director of Public Works|Village Engineer Tony Beyer, Deputy Director of Public Works Linsey Weber, Public Works Superintendent Robert Bowers, Engineering Technician Theresa Alvarez & Executive Assistant – Public Works Whitney Hanson.

### A. CALL TO ORDER

Commissioner Pucely called the meeting to order at 8:30 AM.

### B. ROLL CALL

Executive Assistant Hanson performed roll call. Trustee Anastasio, Trustee Washburn, Commissioner Kryger and Commissioner Pucely were present. Chairperson Taivalkoski was excused.

### C. PUBLIC COMMENT

No citizens spoke during public comment.

### D. MEETING MINUTES

#### 1. Meeting of August 17, 2022

Motion by Trustee Anastasio to approve the minutes of August 17, 2022. Motion seconded by Commissioner Kryger. On voice vote, motion carried.

### E. OLD BUSINESS

#### 1. Sanitary Sewer Utility

a. None

#### 2. Storm Water Utility

a. None

### F. NEW BUSINESS

#### 1. Sanitary Sewer Utility

##### a. Consideration of Award of Contract – Howe St. Flow Meter

This project was bid out on October 18, 2022 and only one bid was received. The bid was well over the engineer’s estimate and Staff recommends that the bid be rejected. Staff would like to take a different approach to complete the project such as potentially subcontracting some of the work out. Motion by Trustee Anastasio to reject the bid for the sanitary flow meter and advise staff to seek other options. Motion seconded by Trustee Washburn. On voice vote, motion carried.

##### b. Acceptance of Public Sanitary Sewer – Orchard Estates Extension

The installation of the sanitary sewer extension on Carriage Hills Dr. to provide service to two previously undeveloped lots is complete. Motion by Trustee Washburn to accept the Orchard Estates Sanitary Sewer Extension. Motion seconded by Trustee Anastasio. On voice vote, motion carried.

#### 2. Storm Water Utility

a. None

### G. STAFF REPORTS

#### 1. Tony Beyer, Director of Public Works | Village Engineer

##### a. Chicory Rd. Sewer Improvements

Director Beyer informed the Commission that this project is moving along. Final sewer plans have been designed by RaSmith and staff is waiting on the approval from the WDNR. Construction is projected to start after the first of the year.

##### b. Cozy Acres Sanitary Sewer Study

Director Beyer updated the Commission that the survey work is now complete. RaSmith is currently working on the design to relay the sewer. Staff would like the project to be bid out early in the new year.

**2. Linsey Weber, Deputy Director of Public Works**

a. None

**3. Robert Bowers, Public Works Superintendent**

a. None

**H. ADJOURN**

Motion by Commissioner Pucely to adjourn the meeting at 9:03 AM. Commissioner Kryger seconded the motion. On a voice vote, motion carried.