



**Utilities Commission
MEETING MINUTES**

October 28, 2021

COMMISSION MEMBERS PRESENT: N. Washburn, D. Anastasio, R. Pucely, D. Taivalkoski, K. Kryger

COMMISSION MEMBERS ABSENT:

VILLAGE BOARD MEMBERS PRESENT:

VILLAGE STAFF: T. Beyer, L. Weber, R. Bowers, W. Hanson

OTHER PRESENT:

CALL TO ORDER - D. Taivalkoski called the Utilities Commission meeting to order at 8:30 am.

PUBLIC COMMENT - None

A. MISCELLANEOUS

1. Approval of the September 23, 2021 Meeting Minutes – R. Pucely motioned to approve the September 23, 2021 meeting minutes with change to abstention by K. Kryger, K. Kryger seconded the motion. Motion carried 5-0.

B. SANITARY SEWER UTILITY

1. Chicory Road Sanitary Sewer Capacity Study – The Commission was provided with a document that was sent to the Racine Wastewater Commission for the cost of service study for the 2022 design and 2023 construction. The design will need to be completed in order to apply for a clean water fund loan.
2. Cozy Acres Road Sanitary Sewer Capacity Study – Staff received confirmation of the final study being ready early next week. This will be reviewed at the next meeting and the Commission will be able to selection an option and move forward.
3. Consideration of 2022 Sewer Rate Increase – N. Washburn motioned to move to top of agenda, R. Pucely seconded the motion. Motion carried 5-0. The 2020 Rate Study was not provided at the previous meeting. J. Cameron (Ehlers) updated the Commission on the study that was completed in 2020, including the capital improvement plan. There are upcoming projects that require additional funding and an increase in the sewer rates is needed. The study recommends increasing the flat rate quarterly residential fee to \$136.01 and the need for potential increases over the next few years. T. Beyer suggested increasing the rate to a flat \$136.00. N Washburn motioned to approve the rate increase as recommended by the Ehlers report to \$136.00 per quarter or a 3.8% increase, R. Pucely seconded the motion. Motion carried 5-0.

C. STORM WATER DRAINAGE UTILITY

D. REPORTS

1. Director of Public Works - Hood's Creek Improvements – Staff has been focusing on wetland banking project. The appraisals are complete and have been sent to property owner.
 - Kraut Rd. Storm Sewer Project – This project is still in easement acquisition phase.
 - Green Ridge Dr. Storm Sewer Project – The project is complete and fully restored.

2. Deputy Director of Public Works - None
3. Public Works Utility Manager - None

E. ADJOURN – D. Taivalkoski adjourned the Utilities Commission meeting at 9:14 am.