

**COMMITTEE MEMBERS PRESENT:** B. Eastman, G. Feest, DeGroot

**COMMITTEE MEMBERS ABSENT:**

**VILLAGE BOARD MEMBERS PRESENT:** None

**VILLAGE STAFF:** S. Kohlhagen

**OTHERS:** Attorney Hubacher

1. **Call to Order/Roll Call:** The meeting was called to order, at 4:00 p.m., by D. DeGroot
2. **Public Comment** - None
3. **Approval of Meeting Minutes for September 20, 2018** – Motioned by Eastman to approve the September 20, 2018 meeting minutes. Motion seconded by Feest. Motion carried (3-0)
4. **New Business**
  - a. **To convene into closed session per WI §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically: Discussion Summative of Evaluations for Administrator** – Motion by Feest to convene into closed session per WI §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically: Discussion Summative of Evaluations for Administrator Motion seconded by Eastman. Roll Call Vote: Eastman – Aye, Feest –Aye, DeGroot –Aye. Motion carried (3-0)
  - b. **Reconvene into open session to consider any motions on any of the matters discussed under the closed session listed above** – Motion by Feest to reconvene into open session. Motion seconded by Eastman. Roll Call Vote: Eastman – Aye, Feest –Aye, DeGroot –Aye. Motion carried (3-0)  
Report out is that the Personnel Committee has reviewed the evaluation forms from the Trustees and will have Attorney Hubacher write up a summation to present to the Village Board in closed session for their review and recommendation
5. **Adjournment** - Motion by Feest to adjourn. Motion seconded by Eastman. Motion carried (3-0)