



Village of Mount Pleasant, Racine County, Wisconsin Position Opening - Engineering Technician

TITLE: ENGINEERING TECHNICIAN

The Village of Mount Pleasant is seeking a full-time Engineering Technician, reporting to the Director of Engineering and the Utility Manager.

DESCRIPTION OF DUTIES:

Assist staff relating to the design, operation, and maintenance of both public and private infrastructure (roads, utilities, etc.). Conduct construction site and illicit discharge (MS4) inspections and prepare associated documentation. Generate and deliver reports and presentations to Village staff, elected officials and various State and Federal regulatory agencies, as required. Maintain databases, spreadsheets, and file management. Perform various inspections (sidewalks, driveways, roads, sewers, etc.), as needed. General office tasks, organization and file management will be performed daily.

The successful candidate will be working with the general public, particularly contractors, home builders, and commercial developers in performing on-site inspections, assuring that proper water quality standards are maintained, monitoring and regulating erosion control, coordinating and monitoring maintenance programs for storm water facilities, and inspecting and monitoring various public works functions. Strong written and oral communication, as well as good interpersonal skills, are essential in handling the day-to-day functions of this position. In addition to the daily contact with the general public, addressing specific inquiries, the position will be gathering information and providing recommendations to supervisor(s).

MINIMUM QUALIFICATIONS:

An Associate's Degree in Civil Engineering or a related field is preferred. Five years of work-related experience within the discipline of general civil engineering and/or public works within the private and public sectors is required. Ideal candidate should possess knowledge of general engineering practices, standards, and principles of surveying. Candidate shall demonstrate proficiency with the following: GIS/Arc GIS database, mapping, drafting, and plan preparation, using AutoCAD software, Microsoft Word, Excel, and Access. Proficiency with general office tasks such as typing, data entry, and filing are essential. Candidate must have a valid Wisconsin driver's license.

SALARY:

Compensation paid between \$22.00 and \$27.00 per hour depending on experience and qualifications. The Village of Mount Pleasant provides an excellent benefit package.

HOW TO APPLY:

Submit resumé to Tim Zarzecki, Interim Village Administrator, Village of Mount Pleasant, 8811 Campus Drive, Mount Pleasant, WI 53406, Fax: 262-664-7809, or e-mail to tzarzecki@mtpleasantwi.gov. Applications will be accepted until the position is filled. The Village of Mount Pleasant is an Equal Opportunity Employer. Posted 11-16-2016