



**Village of Mount Pleasant  
Public Works Committee Meeting**

**November 12, 2015**

**Committee Members Present:** S. Havn, R. McCluskey, J. Kusters, F. Risler

**Committee Members Excused:** None

**Staff:** S. Houte, M. Benish, T. Beyer and A. MacDowell

**Other:** None

1. **Call to Order-** Public Works Committee meeting was called to order by R. McCluskey at 9:00 a.m.
2. **Public Comment-** None given.
3. **Adoption of the Public Works Committee October 8, 2015 meeting minutes-** S. Havn motioned, F. Risler Seconded to adopt the October 8, 2015 meeting minutes after amending item #4 to include the motion details. Motion carried 4-0.
4. **2015 Paving Program: 2016 – 2020 Capital Improvement Program; Update.** S. Houte updated proposed budget for the Paving Program is 1.9 Million and would like to get the design started for 2016.  
M. Benish reported that roadway maintenance for Cynthia Lane and Norman Street were supposed to have been included in the budget and it appears to have been missed. S. Houte to clarify with Finance.
5. **Request for STOP signs on Mead Street at 23<sup>rd</sup> Street.** S. Houte reported that staff recommends two stop signs near Polzin Park for added safety.  
S. Havn motioned to approve to present to Finance Legal and Licensing, F. Risler seconded. Motion carried 4-0.
6. **LRIP (2016-2017)**
  - **(MSIGT) Municipal Street Improvement Program Application** – S. Houte updated that the Village is eligible for MSIGT in the amount of \$61,147.32. These funds can be used toward the 2016 or 2017 Paving Program. Staff recommends Braun Road for the application and bid this road separately.  
S. Havn motioned, F. Risler seconded to approve Braun Road for the application. Motion carried 4-0.
  - **(MSID) Municipal Street Discretionary Improvement Program Application** – S. Houte reported that the road selected for the application is Borgardt Road in front the park. The application needs to be returned by November 20 to apply for the funding.

- 7. DOT proposal to install sidewalk on CTH MM; STH 31 to STH 38; Assessment of Installation Costs.** S. Houte provided engineering reports. The County has done surveying and the summary is the residents do not want to have the sidewalk installed.  
S. Havn motioned, F. Risler seconded to not move forward with the installation of the sidewalks.
- 8. Parking Restriction for Commerce Drive –** S. Houte has received a request to add additional parking restrictions or no parking for Commerce Drive.  
R. McCluskey added that the current situation is fine but when the commercial vehicles/carriers double-park it causes a risk and could cause accidents. He recommends enforcement by the Police Department that police contacts management to not block traffic or to issue citations.  
J. Kusters recommended a “loading zone” to avoid issuing citations.  
S. Havn agrees that S. Houte should contact the Police Department to enforce existing parking restrictions.
- 9. Engineer’s Reports:**
- **2015 Paving Program – Recycle Status.** S. Houte updated that he is waiting for final quantities from the contractor.
  - **2015 Paving Program: 22<sup>nd</sup> Street Reconstruct Status.** S. Houte updated that quantities are being finalized and should be closed by year end.
  - **2015 Paving Program: Green Haze Design Status.** S. Houte updated that Green Haze had to be extended to early Spring and have been provided with an updated set of plans and staff will move forward.
  - **PASER Status:** M. Benish updated that every two years an evaluation of the roads is completed and the info is downloaded and almost completed.
  - **CTH MM between STH 31 & STH 38 PIM:** S. Houte reported staff went to an informational meeting. There are three meetings and received a project schedule.
  - **Capital Drive Update:** S. Houte updated that Dickey’s Bar and Floyd’s Towing expressed a concern that they would not have access to Capital Drive. DOT does not want to keep the road open for the business owners. Staff will present alternatives to the two business’s.
  - **CMAQ: Pike River Pathway Phase 7-9:** S. Houte updated that the grant for Phase 7-9 at the end of Oaks Road and County Hwy KR has a signed agreement and will move forward with design in early 2016. Construction to start 2017.
- 10. Communications, Correspondence and Commissioner and Staff Reports.** R. McCluskey reported that he is recommending Jon Snyder to the Village Board for the open spot on Public Works Committee.  
S. Houte reported that Storm Water Commission has a concern with the culvert at Valley View Dr. and would like to add it to the Paving Program. R. McCluskey also recommends as he feels it could be an accident waiting to happen that could be prevented.  
S. Houte also reported that he handed out surveys to gauge interest to extend the water main service on Cynthia Lane and Norman Street. An informational meeting is in the works.
- 11. Next Scheduled Public Works Committee Meeting: Thursday, December 10, 2015 at 9:00 a.m.**

12. **Adjournment of Public Works Committee.** – S. Havn motioned, F. Risler seconded to adjourn at 9:48 a.m.