

**COMMITTEE MEMBERS PRESENT:** S. Havn, D. DeGroot, M. Gleason

**COMMITTEE MEMBERS ABSENT:** None

**VILLAGE BOARD MEMBERS PRESENT:** J. Hewitt

**STAFF IN ATTENDANCE:** K. Wahlen, S. Kohlhagen, B. Smith, L. Martin

**OTHERS:** None

**1. Roll Call**

The meeting was called to order at 9:00 a.m. by **D. DeGroot**.

**2. Public Comment**

None

**3. Approval of Minutes – January 21, 2015 Finance/Legal/License Meeting**

Motion by **Havn** to approve the January 21, 2015 Finance/Legal/License Minutes; seconded by **Gleason**. Motion carried (3-0).

**4. 2015 RCEDC Contract-** Motion by **Gleason** and seconded by **Havn** to approve the 2015 RCEDC Contract not to exceed \$30,000 from account number 100-56-56600-529000. Motion carried (3-0).

**5. 2015-2017 Janitorial Service Contract-** Motion by **Havn** and seconded by **Gleason** to approve the 3 year contract with CleanPower for 2015 at \$44,548.04, 2016 remaining the same, and in 2017 \$45,884.48. Motion carried (3-0).

**6. Springbrook update-** **T. Gayhart** gave the committee an update regarding Springbrook software system. The Tax collection has been reconciled and she is currently working on getting the special assessments into the system. She will bring forth a budget amendment for the conversion, which was not purchased when we converted the payroll.

**7. Renewal of various licenses-** Motion by **Havn** to approve the new operator licenses for February 18, 2015 – June 30, 2015. Motion seconded by **Gleason**. Motion carried (3-0).

**8. Reports/Staff/Committees-** Mike Bishop and Christopher Leberfing from Robert W. Biard & Co. presented before the Finance/Legal/License Committee with a financial report of the Village.

**9. Adjourn-** Motion at 9:31 a.m. by **Havn** and seconded by **Gleason** to adjourn. Motion carried (3-0).