



**Committee Members Present:** Chairman John Johnson, Village Administrator Kurt Wahlen, Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Trustee Dave DeGroot and Lawrence (Bud) Eastman

**Committee Members Excused:** None

**Village Board Members Present:** None

**Staff Members to the Board:** Chief Robert Stedman

**Guests:** Division Chief Mark Pierce, Bn Chief Jon Keiser

**1. Meeting called to order at 4:04 p.m. by Chair John Johnson.**

**2. Approval of November 6, 2014 Minutes:**

A motion was made by Dave DeGroot and seconded by Mary Cole to approve the minutes of the November 6, 2014 meeting. **Motion Passed Unanimously**

**3. Operational Report:** Chief Stedman referred to the Operational Report dated January 8, 2015 that was distributed to the Committee Members.

- a. The new Tahoe Command vehicle has been placed in service. It took some time as we went with a new lettering design and the LED lights had to be ordered and installed.
- b. Overtime was been reduced substantially in 2014 and we currently we have one person on FMLA.
- c. A probationary firefighter hired on November 10, 2014 and completed his two week training and was assigned to a 24 hour shift in late November.
- d. Computer Record Management Issues – CAD Interface Solution is being worked on between the company with the CASD software and the record management company.
- e. We are in the process of changing ambulance billing services. We are leaving 3 Rivers Ambulance Billing and starting with Andres Medical Billing Service. They are a number of larger fire departments that use Andres that are very satisfied. We reduced our costs from 6.5% collection rate to five (5) percent. We were able to get the same contract rates as the City of Wauwatosa that went out for a RFP in early 2014.

We will be using a company called Fire Recovery USA to do the billing for false alarms, vehicle accidents and hazardous material incidents.

The plan is to use Waukesha County Collection Services to collect unpaid ambulance service fees.



- f. In November, we trained the Mt. Pleasant, Sturtevant and Caledonia Police Departments in the use of Narcan and they are currently carrying the medication in their squad cars.
- g. The following table reflects the number and percentage of calls per station for the year to date ending October 31, 2014.

<b>2014 Annual Calls By Station Through December 31, 2014</b>		
#7	365	9.4%
#8	1178	30.5%
#9	1245	32.2%
#10	841	21.8%
Other	234	6.1%
Total	3862	100%

**6. Public Comments & Discussion - No Public Comments**

**7. Next Meeting –** The next meeting was previously scheduled for Thursday March 5, 2015 at the Mt. Pleasant Village Hall at 4 PM.

**8. Adjournment:** A motion was made by Bud Eastman and seconded by Mary Cole to adjourn.

**Motion passed Unanimously** Meeting adjourned at 4:45 p.m.