



Committee Members Present: Chairman Rick McCluskey, Vice-Chairman John Johnson, Village of Mt. Pleasant Administrator Kurt Wahlen, Village of Sturtevant Administrator Mary Cole, and Village of Mt. Pleasant Trustee Dave DeGroot.

Committee Members Absent: None

Village Board Members Present: Village of Mt. Pleasant Trustee John Hewitt

Staff Members to the Board: Chief Robert Stedman, Division Chief Mark Pierce and Battalion Chief Keiser

Guests: None.

1. **Meeting called to order at 3:50 p.m. by Rick McCluskey.**
2. **Approval of October 3, 2013 and November 7, 2013 Minutes:** Motion was made by David DeGroot and seconded by Mary Cole. **Motion Passed Unanimously**
3. **Operational Report:** Chief Robert Stedman discussed the SSFD Reorganization Plan dated November 18, 2013. **See attached document.** Motion was made by John Johnson and seconded by David DeGroot to approve the SSFD Reorganization Plan as submitted to the Committee. **Motion Passed Unanimously** - The Committee requested that the plan be attached to the minutes.
4. **Next Meeting** – The next meeting was previously scheduled for Thursday January 9, 2014 at Fire Station 9.
5. **Adjournment:** Motioned by Dave DeGroot, seconded by Mary Cole to adjourn.

Motion passed. Unanimously Meeting adjourned at 5:50 p.m.



South Shore Fire Department Reorganization

November 18, 2013

Purpose of Reorganization

The purpose of the SSFD reorganization is to improve the level of service we provide to the community as well as to reduce overtime costs that have been a major problem for the SSFD for at least the last three budget years for a variety of reasons. The reasons have included:

- Increased worker's compensation absences, Family Medical Leave Absences and long term illnesses/injuries
- SSFD not at full staffing at various times
- Budget Shortfalls within the Villages
- Under budgeted in overtime funding

FD Budget and Overtime costs

The following table reflects the amount of overtime that was budgeted the last three budgets and the amount of overtime funds that were actually spent:

	2011	2012	2013
Budgeted	\$148,400	\$141,000	\$238,000
Actual	\$166,859	\$509,225	\$518,693*
Overage	-\$18,459	-\$368,225	\$280,693

*2013 Overtime of \$518,693 as of October 25, 2013

As of November 15, 2013 the SSFD has used 562.25 (24 hour) shifts of overtime in 2013.

McGrath Consulting Group, Inc. Study – Recommendations

The McGrath Consulting Group, Inc. Fire Department Consolidation Study completed in October 2007 had a number of recommendations that were not adopted and as a result have added to increased budget costs for the SSFD. The recommendations that have contributed to the higher costs included:

- Constructing a new Fire Station in the area of Taylor Avenue and Meachem Road
- Closing Fire Station #7 located in Lake Park at 3809 Sheridan Road
- Constructing an addition to The Village of Sturtevant Fire Station to house the Administrative Offices for the consolidated fire department.

When the decision was made to not follow the recommendations of the study the consolidated fire department operated four fire stations instead of the recommended three fire stations and the end result is that three fire stations are not located strategically to benefit the fire department operations.