



Committee Members Present: Chairman Rick McCluskey, Vice-Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Administrator Kurt Wahlen and Village of Mt. Pleasant Trustee Dave DeGroot.

Committee Members Absent: None.

Village Board Members Present: None.

Staff Members to the Board: South Shore Fire Chief Robert Stedman and Division Chief Mark Pierce.

Guests: Charlie Gorney from the Mt. Pleasant Patch.

1. Meeting called to order at 4:00 p.m. by Rick McCluskey.

2. Approval of June 6, 2013 Minutes: Motioned by Dave DeGroot, seconded by John Johnson.
Motion passed. Voice vote 5-0.

3. Operational Report: Chief Stedman referred to the Operational Report dated July 11, 2013 that was distributed to the Committee Members.

1. Overtime continues to be an issue but steps are being taken to correct the problems.
2. Both the Village of Mt. Pleasant and the Village of Sturtevant approved the ambulance replacement plan. Obviously each year replacement vehicle(s) need to be funded.
3. The grass truck has been relocated to Station #9 primarily due to the ability to staff with two crews assigned to Station #9.
4. A change was implemented in Station #10 Response Area in which the 2nd Med Unit out for the area South of Spring Street will be a SSFD Med Unit. This change will increase the number of calls by about 50 per year and resulting in some additional revenue.
5. Request for Proposals have been sent out to repair the fire sprinkler system at Station #10 with the bids due back in early August. The cost of this project is being shared equally with the Village of Caledonia. Our budget for 50% share was for \$45,000.
6. Quotes are being obtained at this time to replace the air conditioning system at Station #10 and again the cost will be shared with Caledonia. Our budget was for \$11,000.
7. We have changed the process for completing background checks from using the Mt. Pleasant PD to an outside agency. The MPPD did an excellent job, but sometimes due to other PD work the background checks took some time to complete. The outside agency we hired does background checks for other Police & Fire agencies.
8. There are four applicants left on the current list to become firefighters and all four of them are having background checks completed at this time. Depending on the timing any new department members could be chosen from the current list or the new list depending on the timing of when we are able to hire.



9. Applications for the position of FF/PM with the SSFD closed on Friday June 28th and we have a total of 28 applications. Interviews are being scheduled for early August.
10. The SSFD will be receiving a donation from Case/IH of a Utility Trail Vehicle.
11. The SSFD will be changing over to VHF for our radios in the near future. This will better allow us to communicate with Caledonia and Racine Fire Departments.
12. We are looking at the possibility of using Impact Fee Funds to install Parking Lot lighting at Station #8 and are obtaining pricing for the lights. We may be able to use the impact funds for a couple of other small projects at Station #8. The Impact Fees can only be used for facilities, which makes the use of the funds very limited.
13. The new ambulance has been ordered. The decision was made to purchase the 2013 Horton Demo from Foster Coach Sales, Inc. for many reasons. Primarily because the majority of the feedback received was the vehicle will work very well and all of our equipment will fit with room. A new refrigerator will be installed that will be wired for 12 volt as well as 110 volt. The final price of the vehicle with trade was just under \$173,000. The balance of the \$180,000 will be used to purchase a new radio, lettering and an extended warranty from Ford Motor Company. Delivery is expected in late August or early September. The price included the trade in of the 1998 Ford Medtec ambulance.

Fire Chief Robert Stedman referred to the Run Data Report which indicated the total number of calls to date is 1821. Chief Stedman also referred to the staffing spreadsheets for June and stated that all stations are fully staffed.

- 4. Ambulance Update:** Please refer to Operational Report Item 13.
- 5. 2014 CIP Requests:** Chief Stedman referred to the 5 Year CIP spreadsheet that was distributed. Chief Stedman said he will prepare a detailed 2014 CIP Plan with additional documentation to justify for our next Fire/EMS Oversight Board Meeting on August 8, 2013.
- 6. Public comments and discussions:** None.
- 7. Next meeting is scheduled for Thursday, August 8, 2013 at 4:00 p.m. at South Shore Fire Department Station 9 located at 2801 89th Street, Sturtevant, WI 53177.**
- 8. Adjournment:** Motioned by Dave DeGroot, seconded by John Johnson. Meeting adjourned at 5:08 p.m. **Motion passed. Voice Vote 5-0.**