



**Plan Commission  
Meeting Minutes**

**Meeting of: October 21, 2020**

**COMMISSION MEMBERS PRESENT:** J. Maier, D. Driver, J. Hewitt, J. Kis, T. VanBeckum, R. Bhatia, and F. Leonard

**COMMISSION MEMBERS EXCUSED:** None

**STAFF:** S. Schultz, R. Palm

**1. Call to Order**

D. Driver called the Plan Commission meeting to order at 1:00 pm.

**2. Roll Call**

S. Schultz performed the roll call.

**3. Meeting Minutes**

**a. September 23, 2020**

J. Hewitt moved to approve the September 23, 2020 meeting minutes as presented. J. Kis seconded the motion. On voice vote, motion carried unanimously with R. Bhatia abstaining from the vote and noting a correction in item 3.a., the vote should have been 6-0-0 as there was a commissioner absent.

**4. Old Business**

**a. None**

**5. New Business**

**a. 1821 E. Frontage Road Certified Survey Map Application (CSM-15-20)**

S. Schultz provided detail of the applicant's plans to split the parcel into four lots. It was moved by J. Maier, seconded by J. Kis to approve subject to staff recommended conditions. On voice vote, motion carried unanimously.

**b. 1821 E. Frontage Road Comprehensive Plan Amendment Application (CPA-01-20)**

S. Schultz provided details of the applicant's plans which would modify roughly 142 acres along the E. Frontage Road to Industrial/Business. It was moved by F. Leonard, seconded by R. Bhatia to move the proposed changes forward to a Public Hearing. On a voice vote, motion carried unanimously.

**c. 9110 Megan's Way Certified Survey Map Application (CSM-16-20)**

S. Schultz provided details of the applicant's request to split the lot into two separate parcels. It was moved by J. Maier, seconded by R. Bhatia to approve. On a voice vote, motion carried unanimously.

**6. Commissioner & Staff Reports**

**a. Robin Palm, Planner II**

**i. Staff approvals**

There was a total of four staff approvals.

**ii. Municipal Complaints**

There was a total of three municipal complaints. There are five ongoing cases in court.

**b. Samuel Schultz, Community Development Director**

**i. None**

**7. Adjournment**

It was moved by J. Hewitt, seconded by J. Maier to adjourn the Plan Commission meeting at 1:28 pm. On a voice vote, motion carried.