



Committee Members Present: Chairman Rick McCluskey, Village of Sturtevant Administrator Gerald Nellessen, Village of Sturtevant Trustee Mike Rosenbaum, Village of Mt. Pleasant Trustee Bud Eastman, John Johnson

Committee Members Absent:

Village Board Members Present:

Guests: DC Ed Lockhart, DC Tom Stuckart, BC Steve Salvo, BC Mike Wienke, BC John Radewan, Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:30 p.m. by Rick McCluskey
2. **New Members:** Chairman McCluskey introduced the new Village of Sturtevant Administrator Gerald Nellessen and Village of Sturtevant Trustee Mike Rosenbaum to the Committee.

3. **Guests:** None

4. **Public Comments:** None

5. **Approval of February 6, 2020 Minutes:**

A motion was made by John Johnson and seconded by Bud Eastman to approve the minutes of the February 6, 2020 meeting. **Motion Passed**

6. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated July 9, 2020 that was distributed to the Committee Members.
 - a. We currently have one member on FMLA and we have six members off on Workers Comp.
 - b. The total time off for the year to date as of June 30, 2020 for FMLA was 1414 hours, sick leave 2010.74 hours, and Workers Comp 1042.25 hours for a total of 4467 hours or roughly 186 (24-hour) shifts.
 - c. One vacant position was filled in early March and the remaining position will be left vacant until a list can be developed.
 - d. It is anticipated that the recruitment to develop a new eligibility list will begin sometime in July or early August.
 - e. We had 15 SSFD members that completed the State Fire Officer 1 course in January through Gateway Technical College and all of them completed the Certification requirements. We currently have about 10 members in the process of completing the Fire Officer 2 course.



- f. We had 11 members that completed the State Emergency Services Instructor Course in February and all of them are in the process of completing their instructional requirements in order to become certified. All of them completed the State written and practical exams to become a State Certified Instructor.
- g. The SSFD has been very busy since the COVID pandemic began. The SSFD and the members have made many adjustments in our operations in order to continue to provide quality and safe emergency services to the communities.
- Staffing changes, vacation buyback option, disinfecting stations, vehicles and municipal buildings, birthday drive-bys
 - Meetings with other EMS organizations East of the Interstate, participation in the County EOC Operations, finding and purchasing appropriate amounts of PPE, joint purchasing of PPE and disinfectants, and tracking potential exposures to our personnel working with the Central Health Department.
 - Tracking expenses was a major task that we were able to do an excellent job with, but if there will be any reimbursements is yet to be determined.
 - We have halted fire inspections due to the Covid issue and at this time not sure when we will begin them again.
 - All inspections of new construction and remodeling projects has continued.
- h. The SSFD became a State Approved EMS Training Center in the last few months, which makes us one of three fire departments with this designation. This allows us to conduct our own EMS training within the department for recertification. All SSFD members involved with EMS were recertified by the State EMS Office as of June 30th.
- i. Thanks to the Village of Sturtevant Fire Station #9 has had some significant improvements with the living area of the station within the last 2 months. The Village of Sturtevant funded the floor replacement and FD budget funds were used to install new kitchen cabinets, lights, and ceiling tiles in some areas. Our members did a significant amount of work although the floor was completed by a contractor and the cabinets were built by an outside vendor.
- j. The SSFD did received a State Haz Mat grant for Training for Railroad Cars Emergencies through Racine County Office of Emergency Management in the amount of \$8,499 and the training was completed in June.
- k. The two new Fire Engines ordered in early 2019 should be delivered very soon. We completed the final inspection about two weeks ago and some minor details needed to be taken care of as well as radios needed to be installed. These Engines are replacing current E8 & E10. The current Engine #10 will become a Reserve Engine and Engine #8 will be sold at an auction. The old Engine #29 will be given to GTC Fire Service Training program.



- i. The Village of Mt. Pleasant did purchase a few months back a 10-acre parcel located at 11148 Louis Sorenson Road for the future fire station location to serve the Foxconn Development as well as the entire SSFD response area. The site has a couple of out buildings as well as a home. The site has enough room to build a fire training center to serve the FD. In addition, the SSFD will be developing a plan to possibly use the home on the site for a Live-In Intern program similar to other fire departments in the Madison area. This concept would help solve the problem of finding outstanding candidates for the SSFD in the future.
- m. The following table reflects the number and percentage of calls per station for the year to date ending June 30, 2020:

2020 Annual Calls By Station Through June 30, 2020		
#7	712	32.7%
#8	579	26.6%
#9	719	33.0%
#10	60	2.8%
Mutual Aid	61	2.8%
Other	49	2.2%
Total	2180	100%

7. 2021 Budget & CIP Update and Discussion

8. Discussion and Possible Action on Meeting Schedule: Meetings may be rescheduled at the discretion of Chief Robert Stedman and Chairman Rick McCluskey

9. Next Meeting: The next meeting was scheduled for Thursday, August 6, 2020 at 4:30 PM at the Village of Sturtevant Safety Building.

10. Adjournment: A motion was made by John Johnson and seconded by Mike Rosenbaum to adjourn.

Motion passed unanimously; Meeting adjourned at 5:12 p.m.

Respectfully submitted,

Robert W. Stedman
Fire Chief