
Caledonia/ Mt. Pleasant Joint Park Commission

January 23rd 2014

I. Call to Order/Roll Call

Meeting called to order at 6:02 pm by M. Christensen

Roll Call: Marty Christensen, Bob Stauss, John Hewitt, Doug Wroblewski, Jim Dobbs, Ed Willing- absent

Others in attendance: Jim Svoboda, Mark Janiuk, Trustee Trentadue

II. Mark Janiuk- Brief Summary

Caledonia Administrator M. Janiuk was present to briefly present to the new Joint Park Board State Statutes 66.0617(3) concerning Commissions and the powers and abilities to operate the park in an efficient and responsible manner in terms of operations and funds. A copy of the new agreement was distributed as well. M. Janiuk stressed that he would attend the JT. Commission meetings as needed or requested.

III. Treasurer's Report

J. Svoboda stated that a January 2014 monthly report was not yet available because the month is not yet complete.

IV. Old Business

- 1. 2013 End of year financials-** J. Svoboda distributed a final 2013 end of year financial statement for the Joint Park. The park was in the black by \$5405.27 for the year and that money will be used to offset the current deficit that the park has. Being under budget was the goal going into 2013 and we succeeded in doing so even with staffing issues.
- 2. Status of Maintenance and Safety items-** J. Svoboda update the board on the various maintenance issues that were brought up at previous meetings. He stated that he would continue to work on getting these additional items addressed. J. Dobbs asked about the additional \$5000.00 that was going to come from the Village's to help with some of these maintenance items. M. Janiuk stated that Mt. Pleasant had already set their budget when this was discussed and that no further funding was available for these items.

V. New Business

- 1. Election of officer's-** The following election of officer's were motioned and approved for the Joint Park Commission: President- M. Christensen; Vice President- T. Maier; Treasurer- B. Stauss; Secretary- none. J. Svoboda will continue to act in these responsibilities.
- 2. Commission meeting time and schedule-** It was determined that the new meeting date and time for the newly formed Joint Park Commission would be the 4th Thursday of every month at 6pm unless noted. Meeting will take place at the park hall and all agenda's and notices will be posted at each Village Hall. D. Wroblewski 1st, J. Hewitt 2nd. Motioned carried.
- 3. Sub- Committee's-** M. Christensen addressed the issue of forming sub-committee's within the overall park's board. Some of these would be grounds/buildings, personnel. It was

determined that the seven member commission would act as one and that there would be no formal forming of sub-committee's at this time to address issues within the park.

4. **Potential Joint Park Budget Amendment-** J. Svoboda presented an executive summary and budget amendment to the Park Commission concerning a decrease in salary as a result of the new Joint Park Agreement between the Village's of Mt. Pleasant and Caledonia. J. Svoboda was asked to leave the meeting at this time so the matter could be discussed among board members. After discussion of the Executive Summary report regarding Park Managers decrease in pay due to health insurance contribution increase caused by the fiscal agent change from Village of Mt. Pleasant to Village of Caledonia: John Hewitt moved to adjust the 2014 budget to make the park manager whole (same net pay as when an employee of Village of Mt Pleasant) as per the executive summary presented at the meeting directing the Village of Caledonia administrator to find out how to accomplish this task. Doug Wroblewski seconded and the motion carried. It was noted that both Village's are increasing non represented employees pay by 1% and the park manager was not included in this as the commission is to determine compensation on a forward going basis as per item #9 of the new joint park agreement.

- VII. Park Manager's report-** J. Svoboda stated that the harsh winter so far has prevented him from doing much outside. He is concentrating his efforts on grant writing, fundraising, and a Joint Park Commission Handbook.

Adjourn meeting at 7:33 p.m. J. Hewitt 1st, J. Dobbs 2nd.
Respectively Submitted, Jim Svoboda
Caledonia/Mt. Pleasant Memorial Park Manager
Caledonia Memorial Park Cemetery Sexton