



**Park & Recreation Advisory Board
MEETING MINUTES**

January 9, 2014

COMMITTEE MEMBERS PRESENT: T. Maier, D. Wroblewski, J. Hewitt, B. Eaton, R. Hansen, K. Vandewater

COMMITTEE MEMBERS ABSENT: M. Pierce-excused

VILLAGE BOARD MEMEBERS PRESENT: None

Staff: J. Svoboda, B. Sasse

1. Roll Call

The meeting was called to order at 4:00 p.m. by T. Maier. Advisory Board welcoming of new member Kayla Vandewater.

2. Adoption of Meeting Minutes

J. Hewitt motioned to accept the November 21st 2013 minutes and D. Wroblewski seconded. K. Vandewater abstained as she was not present for the November meeting. Motioned passed.

3. Trustee/ Staff Reports

- A. J. Svoboda gave an update on the Joint Park; he announced that the first official meeting of the new Joint Park Commission was scheduled for January 23rd 2014. At this meeting the new commission will discuss their roles, goals, and set meeting dates and times as well as elect officer's.
- B. Eaton asked for an update on the maintenance items previously noted at prior meetings. J. Svoboda stated that he is working with both Village's DPW to see what can be done in house. He also received bids to have the brush removed from the park. J. Svoboda stated that he removed the old gas and diesel tanks and secured that shed. J. Svoboda stated that the new Commission will prioritize what they feel needs to be done and move forward accordingly. B. Eaton thanked him for seeing that these items got addressed. J. Svoboda stated that he would give monthly updates of the Joint Park at the MP Parks and Recreation meetings.
- B. Bill Sasse was present to update the board on a number of topics: Sewerpac is working on the CORP park plan for the Village. 2013 funds were used to pay for the plan at a cost of roughly \$25,000, which is cheaper than the \$31,000 that GRAEF was to charge us. The early chapters of this plan should be available in April of 2014. The 501c3 is taking much longer than it should. B. Sasse is in discussion with the Racine Community Foundation to have their foundation oversee the fundraising campaign on behalf of the Village. It takes the political aspect out of the fundraising. B. Sasse says that this can be accomplished quickly once an agreement can be reached and with Village Board approval. D. Wroblewski voiced concern over the oversight of the funds being brought in. The Advisory board would like to be represented in some capacity if this agreement is approved. B. Sasse stated that he was to meet with the RCF on Friday and its new Director's. He will update at the next meeting.



- C. The Campus Park plan is a continuing changing document. At this point the original plan may be scrapped and a totally different direction maybe taken. The Advisory Board discussed working with the county as to not to duplicate services, as well as meet with Racine Unified. B. Sasse plans to meet with both in the near future. Before we can fundraise we need an approved Campus Park Plan.

4. General Item Discussion

- A. Park Maintenance items completed- J. Svoboda stated that 2013 funds were used out of Fund 10, Parks, to have the roof at Stuart Mc Bride shelter redone. The cost of the project was \$3,049.00 and was completed by BNW Installations as the lowest bid. M. Benish had estimated that the Parks budget was to be about \$3500-\$5000 under budget for the year and these monies were used for this maintenance item that was part of the Advisory Boards to do list. It was discussed to have the Parks Board supply a list and cost estimate for Village Board approval so that items needing to be addressed can be accomplished in 2014.
- B. Park Dedication/naming rights- J. Svoboda stated that at the Village Board meeting Trustee Garski had inquired about renaming the Pike River Pathway in honor of Lou Noppe. At this time the Parks Advisory Board has no protocol on naming rights and feels that this maybe a Village Board decision with only Advisory Board recommendations. B. Eaton feels that the P&R Advisory board should act as the eyes and ears for the Village Board. T. Maier would like to see a job description for its members outlining its powers, authority and expectations. Right now there are only loose guidelines for its operations. Sample handouts were given to each member of what other communities are doing as far as donations and memorials. It was suggested that a list of items and costs should be constructed so that when a/an individuals wishes to donate, we have guidelines. It was decided that this topic will be on the next agenda. It was also decided that a tree planting out at the Joint Park for Arbor Day maybe more fitting to honor Lou Noppe at this time. No action was taken on renaming of the Pike River Pathway.

Public Comment- None

Adjourn-J. Hewitt motioned to adjourn, R. Hansen seconded at 6:50 pm