



COMMITTEE MEMBERS PRESENT: T. Maier, D. Wroblewski, J. Hewitt, B. Eaton, M. Pierce- left at 4:45pm

COMMITTEE MEMBERS ABSENT: R. Hansen,

VILLAGE BOARD MEMEBERS PRESENT: Havn

Staff: B. Sasse, J. Svoboda, J. Pulda

1. Roll Call

The meeting was called to order at 4:00 p.m. by T. Maier.

2. Adoption of Meeting Minutes

J. Hewitt motioned to accept the June 27th minutes and accept the August 15th 2013 minutes with corrections being made. D. Wroblewski seconded.

3. General Item Discussion

- a. Comprehensive Park Plan and CMAQ Grant, 501c3- B. Sasse updated the board stating the documents for the 501c3 were still at the attorney's office. He will update at a later meeting of any developments. The CMAQ is in a holding pattern somewhat. Leffler property and Unified property purchases have to be completed and are more complicated than a normal property purchase. Construction should begin in 2014 and the project agenda will be updated. B. Sasse anticipated a July 2014 completion date. Will rebid project as well as initial estimates came in high for paving. SEWPAC will now complete our comprehensive park plan once monies have been shifted and allocate for the work to be completed.
- b. Smolenski Park Grant application- J. Svoboda stated that he would like to apply once again for a grant for Smolenski Park thru the Racine Community Foundation. He needs to check grant acceptance deadlines and if so apply for a grant hoping to get signage added to the trails in the park along with education signage as well. Trail head markers, and Walter Smolenski and Polish heritage signage as well. B. Eaton stated that he would like to see the trail from the Village campus connect into the trail at Smolenski Park. He walked the trail and it would not take much to connect into the park from the DPW building parking lot. The YMCA utilizes this trail and this would make for a great Eagle Scout project or volunteer group project. J. Hewitt motioned to have J. Svoboda apply for the Racine Community Foundation grant for Smolenski Park. B. Eaton seconded. Motioned passed.
- c. Tree Replacement policy/donations- T. Maier asked if the board has a tree replacement policy for when a donated tree dies and needs replacement. The tree planted for Trustee Havn along the bike trail had died or is near death. J. Hewitt asked what the policy is at the Joint Park for these types of situations. J. Svoboda stated that



**Park & Recreation Advisory Board
MEETING MINUTES**

September 19, 2013

we utilize the nursery warranty on trees. Once that warranty has expired than it is up to the donor or family to pay for any replacement. These warranties usually last 2 years. It was decided to wait until spring to see if Trustee Havn's tree recovers. This will be a future agenda item as well.

- d. Joint Park updates- J. Svoboda gave the board an update on the 2014 proposed JT. Park budget as well as announced the Wal-Mart grant that was given to the Joint Park. He reminded the board of the next Jt. Park meeting of October 9th.
- e. Park Tour Dates- Discussion was held in regards to park tours. T. Maier stated that it is late in the year to have individual park tours, however she invited each member of the board to tour the MP parks on their own. She asked that each member write down needs or items that need to be discussed. J. Svoboda stated that he and Terri Maier toured the parks together and formulated a list of needs that may still occur this year; reroof and paint Stuart McBride shelter is an item of immediate need. B. Sasse stated that a Capital Improvement lists needs to be formulated to present to the Village board that has a 5-10 year plan addressing some of the maintenance issues within the parks. J. Hewitt would like to see a penny added to the levy that would fund some of these maintenance items. J. Hewitt also stated that he would like to have J. Svoboda provide a copy of the parks inventory that M. Schmidt from the Village staff had composed with J. Svoboda on disk. It was decided that J. Svoboda would leave copies of this disk for pick-up at the Village hall so each board member could review. B. Eaton suggested that each member take this disk and spend up to 1 hour at each of our parks and report back at the next meeting. B. Sasse stated that this info could be placed on GIS as well. T. Maier also would like to see a list and locations of our various parks on the Village website as well.

Public Comment- J. Pulda stated that he wanted to thank all the donors that contributed to this years Park and Rec programs and to Storm water for the renovations done to the volleyball court at Stuart Mc. Bride.

- 4. Adjourn-**J. Hewitt motioned to adjourn, B. Eaton seconded at 5:21 pm