



COMMITTEE MEMBERS PRESENT: T. Maier, B Eaton, D. Wroblewski, K. Albeck, R. Hansen

COMMITTEE MEMBERS ABSENT: H. Radke, M. Pierce

VILLAGE BOARD MEMEBERS PRESENT:

Staff: B. Kane, J. Svoboda, J Pulda

1. Roll Call

The meeting was called to order at 4:00 a.m. by T. Maier.

2. Adoption of Meeting Minutes

a. December 20, 2012

R. Hansen moved to approve the minutes of the December 20, 2012 Park & Recreation Advisory Board meeting. K. Albeck seconded. Motion carried (5-0).

3. Village Board | Village Staff | Recreation Updates

a. Trustee Update

K. Albeck responded to T. Maier's inquiry regarding the Joint Parks budget overrun of \$26,000. K. Albeck responded to questions regarding the Joint Park manager's accident with the Village's police speed trailer. K. Albeck apologized on behalf of the Village Board for the public inquires and individuals on the Village Board acting on rumors. K. Albeck commented on the Village Board's action to approve J. Svoboda's pay increase for 2013.

b. Joint Park Contract

B. Kane provided a brief overview of joint park contract between the Village of Mount Pleasant and Village of Caledonia. The Mount Pleasant Village Board designated B. Kane as the Village's contact to the Village of Caledonia. B. Kane outlines several key items that will be discussed within the contract including; number of committee members, financial terms, duration or renewing of the contract. B. Kane to have meeting with Caledonia and report back to the committee.

c. CMAQ Grant Status

B. Kane explained the design plans were at 90% and the consultant was finalizing the bid documents and front-end specifications. Staff held a kickoff meeting for the real estate acquisition portion of the project. Consultant will be contacting business shortly to begin negotiations to acquire temporary and permanent easements for project.

d. Recreation Update

J. Pulda provided a yearend report on the recreation program and signage program. J. Pulda



explained preparation for signups are currently being completed with program signups to occur in March at the Village Hall.

e. 2013 Budget | Contract Mowing Services

B. Kane provided brief overview of the request for proposal (RFP) requested by the former administrator Mark Morien to determine whether there were cost savings by contracting with private contractor. B. Kane explained the Village Board approved the RFP in November 2012. T. Maier requested in the future the committee be more involved in the process in lieu of being kept out of the process and decision making entirely. T. Maier requested that all contracted employees have background checks conducted if they are going to be within the Village parks.

4. Security within Village Parks

a. Stewart McBride Park

R. Hansen was glad to hear that the security light issue was going to be discussed at the March 2013 Public Works Committee. R. Hansen questioned whether We Energies or Ruud lighting have a solar lighting program the Village could utilize in lieu of having to pay several thousand dollars to install a wired pole light.

R. Hansen questioned how the Village could advertise the Village has a sledding hill at Stewart McBride Park? The hill has been in existence for two years and R. Hansen has seen minimal activity within the park.

R. Hansen questioned what the Park Commission's job and responsibilities where If ideas are not being brought forward to the Village Board for consideration. R. Hansen stated that the number one goal is to protect the kids that utilize our parks, and the Village needs to find money to maintain existing equipment and safety/security within all Village parks.

5. Fundraising Brochure

a. 501(c)3 Status Update

B. Kane explained staff has met with the Village's attorney and the final paperwork is being completed and processed. The articles of incorporation should be submitted within the next few weeks and the Village will have an established number.

b. Village Campus Development | Fundraising and Ball Field Development

B. Kane provided update on fundraising packet. The fundraising packet and supplemental information should be prepared and finished by the end of the week for the committee to review.

6. Park Event Fees

Item withdrawn and will be discussed at the March 2013 committee meeting.



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7. Discussion

a. Park Plan Update

B. Kane explained the committee should receive a draft of the plan within the next few weeks. Staff is working with consultant to resolve several issues and finalize draft plan.

8. Public Comment

None

9. Adjourn

D. Wroblewski moved to adjourn the meeting and R. Hansen seconded. Motion carried (5-0) and meeting was adjourned at 5:12 p.m.