

**COMMITTEE MEMBERS PRESENT:** M. Gleason, S. Havn, D. Schulz

**COMMITTEE MEMBERS ABSENT:** None

**VILLAGE BOARD MEMBERS PRESENT:**

Staff: K. Wahlen, S. Kohlhagen, R. Pucely

**1. Call to Order**

The meeting was called to order at 9:09 a.m. by **M. Gleason**.

**2. Approval of August 15, 2013 Meeting Minutes**

**D. Schulz** motioned, **M. Gleason** seconded to accept the August 15, 2013 minutes. Motion passed unanimously.

**3. 2013 Personnel Manual Revisions**

Recommended to move to Board. **M. Gleason** motioned and seconded by **D. Schulz**. Motion passed unanimously.

**4. Creation of New Position-Engineering Technician**

Recommended to move to Board. **M. Gleason** motioned and seconded by **D. Schulz**. Motion passed unanimously.

**5. To convene into closed session per WI § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically: Clerk/Treasurer Vacation.**

Motion to convene into closed session by **M. Gleason** and seconded by **D. Schulz**. Motion passed unanimously.

**6. To reconvene in open session to report out on Clerk/Treasurer Vacation**

Motion by **M. Gleason** and seconded by **D. Schulz**. Motion passed unanimously. Motion to move forward to Board that the Clerk/Treasurer receive three (3) weeks' vacation pay, to be ratified by the Board. **M. Gleason** motioned and seconded by **D. Schulz**. Motion passed unanimously

**7. Adjourn**

**M. Gleason** motioned and **D. Schulz** seconded to adjourn. Motion carried unanimously and meeting was adjourned at 10:31 a.m.