



Committee Members Present: Chairman John Johnson, Rick McCluskey, Mt. Pleasant Village Administrator Maureen Murphy, Village of Mt. Pleasant Trustee Lawrence (Bud) Eastman

Committee Members Absent: Village of Sturtevant Administrator Mary Cole

Village Board Members Present: Village of Mt. Pleasant Trustee Anna Marie Clausen and Village of Sturtevant Board President Jamie Hoffman

Guests: BC Steve Salvo, BC John Radewan, DC Ed Lockhart, BC Jon Keiser, Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Chair John Johnson
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of Minutes of October 18, 2018:**

A motion was made by Bud Eastman and seconded by Maureen Murphy to approve the minutes of the October 18^h meeting. **Motion Passed**

5. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated January 3, 2019 that was distributed to the Committee Members.
 - a. We currently have two members on FMLA with one member that is going to be out for a couple more months.
 - b. Vehicle repairs continue to be an issue. We just replaced tires on one Engine at a cost of about \$4,200. We are making budget transfers to pay the invoices.
 - c. The Emergency Vehicle Preemption systems on Spring Street signals should be completed and operational by the end of January.
 - d. The construction on the EMS station has started and they are almost done with the basement. Issues have been water from neighboring lots and one neighbor that has had multiple complaints.
 - e. Fire Station #7 in Lake Park should be razed this week. The generator, air compressor, and exhaust system were removed and placed in storage as this equipment will be used in the new EMS Station. The Village of Sturtevant is allowing us to store the UTV in their DPW building, which allowed us to store the reserve ambulance at Station #9.
 - f. On 1-6-19 It will be five years since we moved all operations out of Fire Station #7 resulting in improved services and a great deal of funds being saved.



- g. The SSFD Technical Rescue Team (TRT) completed the two scheduled Collapse Rescue Classes in September and October. They also completed the Confined Space class the first week of December.
- h. The SSFD did receive a Hazardous Materials Training grant from the State of Wisconsin Emergency Management through Racine County. The grant was in the amount of \$16,000 for the purpose of conducting hazardous materials training in late January and early February. Once we have completed this training we will become the Level B Hazardous Materials Team for Racine County.
- i. The TRT truck and storage container were both purchased and we are in the process of putting emergency lights and lettering on the vehicle and container. Our members are also placing storage racks in the container to store and secure the heavy lumber and other equipment.
- j. The 2018 operating budget continues to be a challenge due to all of the repair costs for vehicles and we are still moving funds around in order to pay invoices. We have been in regular discussion with the Finance Director about the budget.
- k. We anticipate starting the FF/Paramedic Recruitment process in the next few weeks.
- l. The intern Brandon Cruz has now completed his Firefighter 1 and Firefighter 2 state certifications. In December he completed successfully his Emergency Medical Technician Training and he will be taking the Driver – Operator Pumper course this spring.
- m. The interview process for two new High School interns from Case High School has been completed and it is anticipated we will have two students for the spring semester.
- n. The Johnson Foundation is having another Fire Department Consolidation Study being completed by the Wisconsin Public Policy Forum. We had our initial meeting with them the week before Christmas and we will be working on gathering the data that they have requested. We want to assure the Fire EMS Oversight Board that we will work with them so they can complete their study.
- o. During the last month we had a citizen do an open records request regarding the ambulance fee increase that took a number of hours to put together the information which resulted in a document that was 620 pages long. The same person did an open records request for the Fire Chiefs Contract.
- p. A small claims court action has been filed against four members of the SSFD from an EMS call in July, where a citizen is claiming we either lost or did something with some personal clothing. The matter has been turned over to the Village attorney.
- q. We have had multiple problems with the heating system at Station #8 the last month or so with the heat being off for over a week at one point.



- r. The following table reflects the number and percentage of calls per station for the year to date ending December 31, 2018:

2018 Annual Calls By Station Through December 31, 2018		
#7	325	7.9%
#8	1077	26.2%
#9	1554	37.9%
#10	879	21.4%
Mutual Aid	161	3.9%
Other	107	2.6%
Total	4103	100%

6. **Update on SSFD Fire Apparatus:** - Chief Stedman reported that the two engines were funded for 2019 and the department would start looking at options for the purchase of two engines.
7. **Ambulance Fee Increase Update:** Chief Stedman reported the Village of Mt. Pleasant adopted the new proposed ambulance transport fees increase, but the Sturtevant Village Board did not approve the fee increase. Chief Stedman will be attending a Sturtevant Village Board Committee of the Whole meeting to answer their questions. **No Action Taken**
8. **Contract Agreement for Consolidated Fire/EMS Services Discussion and Possible Action:** Chief Stedman reported no further action had been taken to move this item forward.. **No Action Taken**
9. **Next Meeting** – The next meeting was scheduled for Thursday February 7, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.
10. **Adjournment:** A motion was made by Bud Eastman and seconded by Rick McCluskey to adjourn.

Motion passed Unanimously Meeting adjourned at 4:01 p.m.

Respectfully submitted

Robert W. Stedman
Fire Chief