



COMMISSION MEMBERS PRESENT: R. Bhatia, J. Maier, D. Driver, J. Hewitt, J. Kis, R. Underhill, F. Leonard

COMMISSION MEMBERS ABSENT:

STAFF: S. Schultz & R. Palm

1) Call to Order

D. Driver called the meeting to order at 1:03 pm.

2) Roll Call

S. Schultz performed roll call.

3) Public Comment

None

4) Approval of April 18 2018, Meeting Minutes

J. Maier moved to approve. J. Hewitt seconded the motion. The motion passed 7-0-0 with a voice vote.

5) Old Business

None

6) New Business

a) Discussion and Possible Action on Resolution 33-2018 | In the Matter of a Relocation Order for CTH KR Utilities

J. Hewitt moved to approve. F. Leonard seconded the motion. The motion carried 7-0-0 with a voice vote.

b) Discussion and Possible Action on Resolution 35-2018 | In the Matter of an Amended Relocation Order for CTH KR

R. Bhatia moved to approve. J. Kis seconded the motion. The motion carried 7-0-0 with a voice vote.

c) Discussion and Possible Action on the RUSD – J.I. Case High School – Renovations for Science Site/Building/Operation Plan Application (SP-10-18)

Applicant removed application from agenda. Will revisit in the future.

d) Discussion and Possible Action on the My Place Hotel Site/Building/Operation Plan Application (SP-11-18)

Applicant Grant Tjernagel of 104 Campus Drive discussed with the Commission the My Place Hotel plans, as well as the proposed modifications to include: sidewalks and fire lane access around the building. Fire Chief Ed Lockhart explained that by moving the building location there would be room for fire lane access. J. Kis moved to approve. R. Underhill seconded the motion. The motion carried 7-0-0 with a voice vote.

e) Discussion on the St. John Properties Site/Building/Operation Plan Application (SP-12-18)

The Commission discussed plans for the 2 single-story office buildings. Applicant, Dustin Atkielski of 1020 James Drive in Hartland, WI was present to discuss the St. John properties proposal with the Commission.

7) Commissioner & Staff Reports

a) Robin Palm, Planner I

i) Staff Approvals



ii) Municipal Complaints

iii) Sign Code Update – R. Palm discussed his ongoing research on the sign code ordinances and reported that he continues to work on the proposed updates to the Sign Code.

iv) APA Conference Report

b) Samuel Schultz, Community Development Director

i) Sidewalk Ordinance Update

ii) APA Conference Report

iii) CNU Conference Report

8) Adjournment

J. Hewitt moved to adjourn at 2:07 PM. R. Bhatia seconded the motion. The motion passed 7-0-0 with a voice vote.