

September 21st, 2017

PARK AND RECREATION ADVISORY BOARD
MEETING
MINUTES

COMMITTEE MEMBERS PRESENT: T. Maier, D. Wroblewski, J. Hewitt, Bob Eaton, M. Pierce, R. Hansen- absent, P. Carey

COMMITTEE MEMBERS EXCUSED: None

STAFF: J. Svoboda, B. Bodnar, G. Hechimovich, S. Houte

OTHER IS ATTENDANCE: None

1. Roll Call: The meeting was called to order at 4:00 by T. Maier
2. Public comment- None
3. Approval of Minutes: J. Hewitt motioned to approve minutes from August 17th 2017 meeting. M. Pierce seconded. Motion passed. P. Carey- abstained.
4. Reports- Staff, Advisory members, Trustee: B. Bodnar gave an update on the recreation program. She stated that she has money still available in the recreation budget, and donations were at \$20,000 for the year. She touched on MP Day, slide show on the website and, registration dates for 2018. T. Maier asked about coed softball possibly in 2018. J. Svoboda gave an update on the Joint Park, events still in 2017 and potential events in 2018. He spoke on RCPF and Drive-In Movie event. G. Hechimovich gave a brief report on the projects he's been working on in coordination with J. Svoboda. G. Hechimovich gave a report on Stuart McBride and Lake Park playground issues. He and J. Svoboda have coordinated to have the parts ordered and as it is a warranty item, will only cost village labor to repair. G. Hechimovich also gave an update on the bleachers for Mc Bride. J. Hewitt as Trustee gave a report on MP Day and plans for 2018. S. Houte stated RFP for mowing contract would be available October 19th with pre-qualifying. B. Eaton asked if an in house bid was going to be made. It was stated that lack of staffing and equipment made for a bid unlikely.

5. Campus Park- Construction moving along, paving at end of week potentially, curb around play area is in the process of being bid out potentially. T. Maier stated that D. Wroblewski has been appointed Chair to lead the fundraising efforts for the Campus Park. T. Maier would like to see no less than 8-10 events at the Campus Park in 2018. A potential sub-committee focusing on events may be formed. She will attend the Civic Affairs meeting to gauge their interest as well.
6. Greenwood Family Playground Ribbon Cutting: J. Svoboda stated that the official date of October 9th at noon has been established to formally thank John and Nannette Greenwood for their donation towards the Greenwood Family Playground. Invitations will be sent out to local officials, staff, media and local business's to help celebrate. J. Svoboda will take the lead on this event.
7. Stuart McBride Shelter-update: J. Svoboda distributed proposals, pictures of and current costs and design for potential shelter at Stuart McBride. Lengthy discussion on how to get this built took place. B. Eaton updated the advisory board on his findings and frustrations on this project. With the costs of the project being upwards tom potentially \$50,000 it was determined that no action take place on this matter at this time.
8. 2018 Budget and 2017 TYD: J. Svoboda explained that the MP budget process is still in a working stage. He submitted the budget as requested by the Village Administrator and Finance director. He added the \$10,000 for tree replacement into the overall budget as well as Impact Fee monies for any new park projects in 2018. Meetings will take place to go over the parks budget with Village Project Manager and county staff next week. J. Svoboda also distributed the 2017 YTD on parks operational and impact fee accounts.
9. 2018 Park Projects and Improvements: J. Svoboda distributed a list compiled by Chairperson T. Maier and staff of park improvements for 2017 and 2018. J. Svoboda highlighted those he felt could be completed still in 2017 and over the winter. He will analyze the budget and work with G. Hechimovich to get some of them completed as time and weather allows.
10. Adjourn. M. Pierce motioned to adjourn, seconded by P Carey at 5:20pm.

Respectfully submitted, J. Svoboda- Parks Administrator

