

August 17th, 2017

PARK AND RECREATION ADVISORY BOARD  
MEETING  
MINUTES

COMMITTEE MEMBERS PRESENT: T. Maier, D. Wroblewski, J. Hewitt, Bob Eaton, M. Pierce, R. Hansen, P. Carey- unexcused

COMMITTEE MEMBERS EXCUSED: None

STAFF: J. Svoboda, B. Bodnar, G. Hechimovich, S. Houte

OTHER IS ATTENDANCE: None

1. Roll Call: The meeting was called to order at 4:01 by T. Maier
2. Public comment- R. Hansen spoke about the need to address the tall weeds along Hwy 11 and why the mowing company was not maintaining. Also inquired about replacing a tree near where his donation bench is located, as well as the micro-phone being broken on the new playground equipment. Village staff will report back on these concerns.
3. Approval of Minutes: D. Wroblewski motioned to approve minutes from June 15<sup>th</sup> 2017 meeting. R. Hansen seconded. Motion passed. M. Pierce abstained.
4. Reports- Staff, Advisory members, Trustee: B. Bodnar gave an update on the recreation program. She concluded that most of her programs were now complete for the year. J. Svoboda gave an update on the Joint Park. He will also go before the VB on Monday August 21<sup>st</sup> to report on events that took place this year at the park. He also gave an update on the donation bench program, maintenance items at Lake Park and Stuart McBride. G. Hechimovich gave a brief report on the projects he's been working on in coordination with J. Svoboda. G. Hechimovich mentioned the storm water basin at Stuart McBride was deteriorating and needed to be addressed. It was recommended that T. Beyer be made aware as it was more of a storm water management issue, not parks. There were no Trustee reports at this time.
5. Mt. Pleasant Day- J. Svoboda reported that he has arranged for Parks and Recreation to have a booth at MP Day on September 16<sup>th</sup> from 10am-2pm. Volunteers are needed to

assist on this day. J. Svoboda will prepare materials related to all parks, bench donation info as well as information on the Campus Park and Greenwood Family Playground. J. Svoboda will be on site as well as T. Maier to answer questions from visitors. B. Bodnar will prepare materials on the recreation side for the booth.

6. Campus Park update: S. Houe provided an update on the Campus Park Phase 1 construction. Working with the contractor he reduced manhole and storm sewer sizes in an effort to save funds. J. Svoboda stated the Greenwood Family Playground install was scheduled for September 5<sup>th</sup> and we are waiting to hear on the status of the RCF grant for a shelter to accompany the new playground.
7. 2018 Budget discussion and 2017 YTD report: J. Svoboda stated that the 2018 draft budget for parks are due September 8<sup>th</sup>. He will continue working on them and will give a more detailed update at the September parks meeting. B. Eaton motioned to have \$10,000 added into the parks 2018 budget for tree replacement as a proactive measure to the number of trees being lost each year for a variety of reasons. M. Pierce seconded. Motioned passed. J. Svoboda stated he will add a separate line item into the 2018 parks budget dedicated to tree replacement. J. Svoboda distributed YTD budgets for both Fund 240 and Fund 235, Parks operations and impact fees. Parks pavilion rental numbers are below projections based on the fact the new shelter at Stuart McBride was not built yet. B. Eaton suggested J. Svoboda contact R. Friesma to see if he can assist the village in getting this done yet in 2017. Currently the parks budget has roughly \$92,108.71 in reserves and a fund balance of \$78,637.99 in Impact fees.
8. Smolenski Park restoration: No new updates, Root-Pike-Winn is still seeking additional funds to complete the restoration project on behalf of the village.
9. Adjourn. M. Pierce motioned to adjourn, seconded by R. Hansen.

Respectfully submitted, J. Svoboda- Park Staff