



COMMITTEE MEMBERS PRESENT: R. Anderson, M. Callewaert, S. Havn, F. Risler

COMMITTEE MEMBERS EXCUSED: G. Garski

Others Attending: T. Beyer, J. Lukkes, J. Seitz

1. **Call to Order** – R. Anderson called the meeting to order at 7:30 a.m.
2. **Public Comments** – None
3. **Adoption of August 8, 2013 Public Works Committee Meeting Minutes** – F. Risler motioned to adopt the July 11, 2013 minutes. M. Callewaert seconded the motion. S. Havn abstained since he was absent from the last meeting. Motion carried 3-0.
4. **2013 Paving Program – Phase 2: Bid Results and Recommendation to Award** – B. Sasse stated that only one bid was received for this project from Payne & Dolan in the amount of \$770,419. The consulting engineer estimated \$580,124 for the project. B. Sasse recommended to reject the bid and then re-bid out the project again next year in the spring with plan work in the 2014 Paving Program. F. Risler motioned to recommend the village Board reject the bid and M. Callewaert seconded the motion. Motion carried 4-0.
5. **Cottage Drive and Oakwood Drive Right-of-Way Deficiencies Evaluation: --**
 - **Oakwood Drive --** Nielsen, Madsen and Barber have reviewed the legal descriptions for 4 properties accessed by Oakwood Drive and 6 properties whose rear yard abut Oakwood Drive. A composite exhibit was prepared which indicates that there are a number of properties on Oakwood from STH 11 to where the existing Oakwood Dr. right-of-way is platted that has a reservation for future roadway, 20 feet in width. There isn't a right-of-way for this roadway that has no dedicated right-of-way. Without dedicated right-of-way the Village does not have the ability to permit electrical service, gas service, do ditching, or provide right-of-way for any of the other utilities. B. Sasse explained that he was bringing this to the Committee to discuss and give guidance as far as next steps. B. Sasse recommended a right-of-way will be defined and established. F. Risler motioned that a right-of-way be established on Oakwood Drive and M. Callewaert seconded. Motion carried 4-0.
 - **Cottage Drive** – B. Sasse explained that this situation is similar to the right-of-way situation on Oakwood Drive. Cottage Drive is just off of STH 11, and east of the Union Pacific Railroad near Willow Road. Nielsen, Madsen & Barber have reviewed the legal descriptions of 19 properties along Cottage Drive. A composite exhibit was prepared which indicate numerous gaps, overlaps, street reservations and partial street dedications. There are two sections of partial right-of way and 8 parcels with substandard width street reservations. Both of the areas are less than standard right-of-way width and pavement is outside of existing right-of-way. There is more urgency to begin defining a right-of-way for Cottage Drive because the DOT is looking at rebuilding the Union Pacific Railroad in 2018. B. Sasse recommended the Village define a right-of way and establish it for



Cottage Drive. F. Risler motioned that a right-of-way be established on Cottage Drive and M. Callewaert seconded. Motion carried 4-0.

6. **2014 Budget Request** – This has been presented before. It has been kept on the agenda in case any changes need to be made. No discussion occurred.

- **2014 Paving Program – Prioritized –**
- **2014 Public Works Capital Equipment Purchases – Prioritized –**

7. **2014 – 2018 Capital Improvements Program Update** – This has also been presented before and is being kept on the agenda in case any changes need to be made. No discussion occurred.

8. **2014 – 2018 Congestion Mitigation and Air Quality Grant Application Approval Recommendation** – B. Sasse told the Commission that he was told by CMAQ that they would be meeting soon to determine who would be selected for the grants. Public Works applied for two grants; the bike trail for Phases 7,8 & 9 on the Pike River and the bike trail from Stuart Road to 90th St. through Smolenski Park and the Village campus area to connect those two roadways. This was put on the agenda for recommendation to the Village Board to accept the grants; however, since they haven't come through yet there's no action that can be taken on this.

9. **Engineer's Reports: --**

- **STH 20 North Frontage Road – Union Pacific Billing Closeout** — B. Sasse states that several attempts to contact Union Pacific Railroad have been made; however, they haven't communicated with the Village at all. Unless Union Pacific responds, this case will go back to circuit court.
- **2012 Paving Program — Phase 2; Sycamore Avenue Reconstruction**— This project has been completed. There are approximately four driveways that have cracked curbs that will need to be removed and replaced and a few curbs have cracks that will be repaired. Replacement is scheduled to start this week Friday.
- **2013 Paving Program — Phase 1; 23rd Street Reconstruction** — The work is done. We're waiting for documentation from the contractor such as lien wavers to be able to close out the project. After that we'll be submitting for reimbursement funds of about \$62,000 from the LRIP program. We're working with the construction manager and the contractor to get the documentation ASAP so that we can close out by the end of the year.
- **2013 Paving Program – Phase 2; Plan Development – Clark Dietz Engineers – DOT I-94 Frontage Road** work is complete in the Mt. Pleasant area. Work still needs to be completed on the west side.
- **CTH C: Airline Road to Sunnyslope Drive Reconstruction** — This job is nearly complete and should be finished by the end of the week. All that remains is to do some pavement marking and some sign replacement.
- **WDOT CMAQ Grant for Pike River Pathway – Phase 4** – B. Sasse stated that this was still in the right-of-way acquisition phase. Currently, the environmental document is going



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through review with both the DOT and the Federal Highway Administration. Approval from both is necessary because we're acquiring land rights from the school as a public entity which requires a specific environmental review. Next, the right-of-way has to be certified and a DOT and Federal Highway Administration review needs to take place as well. Then a request can be submitted to advertise this. This process will be cleared for springtime construction next year.

- 10. Communications, Correspondence and Commissioner and Staff Reports.** – M. Benish asked if S. Havn still was involved in the Pike River Trail project and he said yes, but B. Sasse is handling the CMAQ grant for the Pike River Trail in Phase 4.
- 11. Next Scheduled Public Works Committee Meeting:** Thursday, October 10, 2013 at 7:30 am.
- 12. Adjournment of Public Works Committee.** M. Callewaert moved to adjourn the meeting. F. Risler seconded the motion. Motion carried 4-0.

APPROVED