



COMMITTEE MEMBERS PRESENT: R. Anderson, F. Risler, M. Callewaert, J. Garski

COMMITTEE MEMBERS EXCUSED:

Others Attending: B. Sasse, J. Seitz, M. Benish, T. Beyer, K. Sagal

1. **Call to Order** – Chair J. Garski calls meeting to order at 7:32 a.m.
2. **Public Comments** – None
3. **Adoption of March 14, 2013 Public Works Committee Meeting Minutes** – F. Risler motioned to adopt the March 14, 2013 meeting minutes. R. Anderson 2nd motion. Motion passed 4-0
4. **Stop Sign Removal: On Stoddard Lane at Warwick Way** –B. Sasse informed the committee where the stop sign is and explained that a resident in the neighborhood wanted it removed due to minor graffiti and because drivers really aren't stopping fully. B. Sasse recommended to the committee that the stop sign not be removed at this time. The police department does not recommend removing the stop sign. R. Anderson motioned to not remove the stop sign. M. Callewaert 2nd. Motion passed 4-0
5. **Wisconsin DOT Congestion Mitigation and Air Quality Grant Applications Open: 2014-2018.**– B. Sasse explained we have used CMAQ funds in the past and are currently using fund to finance the Villages bike trail system. The grant finances the design and facilitates the asphalt paving on those trails. The grant will have a four year period so the Committee will have to think long term about the application to be funded four years out. It is recommended that we apply for these grants. Another bonus is it's an 80/20 cost share so there is a lot of money to be had from the grant. It would be best for the Village to apply for these grants now as opposed to two or three years from now when the funds may no longer be available. M. Callawaert motioned to make the applications for the grant, F. Risler 2nd. Motioned carried 4-0
6. **Sycamore Avenue and Elisa Drive:**
 - Recommendation to Dedicate Public Right of Way for Elisa Drive
 - Recommendation to Install No Parking Sign on Sycamore Avenue and Elisa Drive
 - Consideration to install STOP Signs at the corner Sycamore Avenue and Elisa Drive

B. Sasse explained to the Committee that Elisa Drive at the Village limits has not yet been accepted as a Village street and it needs to still be identified as public right-of-way. Staff recommends that the Public Works Committee make recommendation to the Village Board to follow statutory procedure to accept that piece of land as a public street and to restrict parking at any time on portions of Sycamore Avenue and Elisa Drive. Previous discussions of the Public Works committee also included the placement of a stop sign at the intersection of Sycamore Avenue and Elisa Drive. Staff does not recommend placement of stop signs at the intersection. M. Callewaert motioned and F. Risler 2nd motion. Motioned passed 4-0



7. **Discussion of Ordinance Update Changes-** B. Sasse explained that there are a number of ordinances that are outdated and/or doesn't define who is supposed to be handling administrating the ordinances. We would like to update and/or correct the old information in the ordinances.
8. **Public Works Part Time Summer Helpers** – B. Sasse explained the need for summertime helpers in the Public Works Department. Suggestions were made regarding the amount of hours to be worked, union issues, experienced vs. non-experienced and where to look for such employees. R. Anderson motioned to have further discussion on this issue and to have staff define the number of employees, the work schedule to stay under maximum hours worked before benefits are required and how the personnel would be financed and take it to the FLL and Personnel Committees. M. Callewaert 2nd the motion. Motion passed 4-0

Engineer's Reports:

- 2012 Paving Program: Sycamore Avenue – Stone base is down; waiting for curb and gutter
 - 2013 Paving Program: 23rd Street – Stone base is down; waiting for curb and gutter
 - Wisconsin DOT Construction Project status – E. Frontage Road most of the removal is done. CTH C from Airline Road to and Sunnyslope from 2 to 4 lane. Wet weather has delayed the progress.
 - 2011 Paving Program - Closeout status – Mann Bros. defaulted on the contract. B. Sasse received communications with the attorney. Trying to set up a meeting with the Administrator to counter offer.
 - Union Pacific Railroad – Closeout status – Still open. All information is in UPRR hands. We most likely won't hear from them again for a couple more months.
9. **Communications, Correspondence and Commissioner and Staff Reports-** B. Sasse explained that traffic signals are going up at CNH (Wright Ave.) and HWY 31 (Walmart funded) and there will be a marked-on-pavement turn lane at 16th and Hwy 31. There is pavement/stripping work on Emmertsen Road and Hwy 20 starting in the near future. Village Center Drive also has some improvements. All of these improvements are a result of a traffic impact analysis that the DOT has required related to the development of the Walmart Neighborhood Market.

B. Sasse explained the owners of Dickies Bar and Floyds Towing have requested a vacation of right-of-way being Capital Drive and to purchase land which is remnants of lots purchased by the Village when Memorial Drive was reconstructed and expanded.

10. Next Scheduled Public Works Committee Meeting: Thursday, June 13, 2013 at 7:30am.

11. **Adjournment of Public Works Committee** – F. Risler motioned to adjourn; R. Anderson 2nd motion. Meeting adjourned at 8:30am.